



## YEARLY STATUS REPORT - 2020-2021

### Part A

#### Data of the Institution

<b>1.Name of the Institution</b>		<b>St. Mary's College (Autonomous)</b>
• Name of the Head of the institution	<b>Dr. A. S. J. Lucia Rose</b>	
• Designation	<b>Principal &amp; Associate Professor of Physics</b>	
• Does the institution function from its own campus?	<b>Yes</b>	
• Phone No. of the Principal	<b>04612321606</b>	
• Alternate phone No.	<b>04612339166</b>	
• Mobile No. (Principal)	<b>9600409821</b>	
• Registered e-mail ID (Principal)	<b>luciarose.osm1983@gmail.com</b>	
• Address	<b>104, North Beach Road,</b>	
• City/Town	<b>Thoothukudi</b>	
• State/UT	<b>Tamil Nadu (South)</b>	
• Pin Code	<b>628001</b>	
<b>2.Institutional status</b>		
• Autonomous Status (Provide the date of conferment of Autonomy)	<b>01/02/2009</b>	
• Type of Institution	<b>Women</b>	
• Location	<b>Semi-Urban</b>	

• Financial Status	Grants-in aid				
• Name of the IQAC Co-ordinator/Director	Dr. B. Serena Margaret				
• Phone No.	04612320946				
• Mobile No:	948654537				
• IQAC e-mail ID	iqacsmctuty@gmail.com				
<b>3.Website address (Web link of the AQAR (Previous Academic Year)</b>	<a href="http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/fa79c8c630574fd/img">http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/fa79c8c630574fd/img</a>				
<b>4.Was the Academic Calendar prepared for that year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/7087e8e0193646a/img">http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/7087e8e0193646a/img</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	Two Star	60-65	1999	29/04/1999	28/04/2004
Cycle 2	B++	80	2005	20/05/2005	19/05/2010
Cycle 3	A	3.14	2013	05/01/2013	04/01/2018
Cycle 4	A+	3.29	2019	01/05/2019	30/04/2024
<b>6.Date of Establishment of IQAC</b>			21/01/2004		
<b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b>					

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Dr. D. Amutha, Associate Professor of Economics	Minor Research Project	Indian Council of Social Science Research (ICSSR)	Nil	84000
Dr. S. Antony Divya Tharshini, Assistant Professor of Physics and K. Nivethitha	Student Project Scheme	Tamil Nadu State Council for Science and Technology	Nil	7500
Dr. C. Zozimus Divya Lobo, Assistant Professor of Chemistry and T. Kowsalya, K. Subha	Student Project Scheme	Tamil Nadu State Council for Science and Technology	Nil	7500
Community Development Programme	Unnat Bharat Abiyan	Indian Institute of Technology, Delhi	Nil	175000
Department of Physics, Chemistry Botany and Zoology	Star college Scheme	Department of Biotechnology, Government of India, New Delhi	Nil	1,399,960

#### 8. Provide details regarding the composition of the IQAC:

<ul style="list-style-type: none"> <li>Upload the latest notification regarding the composition of the IQAC by the HEI</li> </ul>	<a href="#">View File</a>
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<b>9.No. of IQAC meetings held during the year</b>	<b>12</b>
<ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul>	<b>Yes</b>
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	No File Uploaded
<b>10.Did IQAC receive funding from any funding agency to support its activities during the year?</b>	<b>No</b>
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11.Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
Training programme for the faculty on Handling Online Classes	
Virtual Power Seminar in association with ICT Academy for the Students	
Skill Development Programme for Students	
Career Talk series in association with Internshala on Procuring Online Internship for Students	
Awareness Programmes on Covid Pandemic and in the Necessary Protective Measures	
<b>12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b>	

Plan of Action	Achievements/Outcomes
To edify the teachers' perception of the learners with disabilities and create a responsive environment.	Conducted an international FDP on "Invisible Scholars: Students with Learning Disabilities and Identification of Students with Learning Disabilities" on 2.6.2020.
To host a state level webinar on handling the data bases for teaching Tamil Literature.	Organised a state level webinar on "Internet Resources for Tamil Literature" in association with the department of Tamil on 06.06.2020.
To enlighten the students on the practical ways of shaping themselves to meet the requirements of the industry	Organised a virtual power seminar on "Nurturing Graduates for Industry Readiness" on 24.06.2022 in association with the ICT Academy to equip the students with the foundational knowledge of the industry readiness which comprises of functional skills, technical knowledge and behavioural aspects.
To focus on the preventive and the relief measures to tackle the pandemic situation from a global perspective	Organised National and International Webinars on "Learning to Live with Covid-19: Embracing the New Reality" and "An Update on Covid - 19", 10.07.2020 & 11.07.2020.
To prepare the Annual Quality Assurance Report for the academic years 2017-18 & 2018-19	Submitted the AQAR for the academic years 2017-18 & 2018-19 on 31.07.2020 & 01.08.2020 respectively
To conduct Students Induction Programme (SIP) for the I UG & I PG students as per the guidelines of UGC. To highlight the nurturing ambience of the institution with the multitudinous opportunities lying ahead for the students to attain success in their career	Organised an online Students Induction Programme (SIP) for the I UG students on 24.08.2022 & 25.08.2020 and for the I PG students on 02.09.2020.

as well as their lives.	
To assist the faculty to conserve an absorptive interest in whole person education and to establish a communicable association with the students' community and the academia of the world.	Organised an orientation Session on "Intentional Living as a Teacher" on 05.09.2020.
To enlighten the senior teaching fraternity on the recent techniques and the nuances of digital teaching.	Organised a one-week Faculty Development Programme on "ICT Tools for Online Teaching" from 07.09-2020 to 11.09.2020.
To encourage the faculty to create E Content for the specific courses that they teach.	The faculty created E Content for the specific courses of the curriculum.
To organise an orientation programme for the Supportive Staff with the focus on a holistic and methodical approach to workplace mental health.	Organised an orientation programme on "Strengthening Mental Health through Effective Practices" for the Supportive Staff on 19.12.2020.
To conduct Internal & External Academic Audits	Presented the Annual Evaluative Report to the Peer Team in the Governing Body meeting Online on 07.01.2021 & 16.06.2021.
To focus on the parameters that indicate different, pre-determined weightage that add up to the overall score and the ways of tailoring the information system to meet the specific needs of the institution.	Organised an orientation Programme on "Nuances of NIRF & MIS" on 12.01.2021
To assist the faculty gain research identity in the academia.	Organised an Orientation Programme on "VIDWAN & IRINS" on 23.01.2021 equipped the faculty to strengthen their research metadata quality and to ensure the increased visibility of their research output.

To apply for NIRF Ranking 2021	Submitted the data in the NIRF portal on 18.02.2021 and awarded the rank band of 101-150 in NIRF Ranking 2021 by the Ministry of Education, Government of India.
To embark on the scope of IPR and the necessary measures to regenerate the career opportunities of the students.	Organised a webinar on "Intellectual Property Rights (IPRs) and IP Management for Start Up" on 16.03.2021 in association with the department of Library and IQAC.
To assist the students to participate in the online Internship Fair and get offers for internships in the summer holidays	Organised "How to Ace Your Summer Internship" - Career Talk Series from 10.03.2021 to 17.03.2021
To prepare structured template to receive feedback from the parents on the institution.	Received the feedback from the parents on 18.03.2021 in the PTA Meeting.
To apply for ARIIA Ranking 2021	Submitted the data for ARIIA Ranking 2021 on 26.03.2021 and awarded the rank band 'Performer' by the Ministry of Education, Government of India.
To encourage the faculty to publish their research findings in reputed journals.	Faculty published articles in journals in Web of Science and journals in Arts & Humanities Citation Index
<b>13. Was the AQAR placed before the statutory body?</b>	<b>Yes</b>
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name of the statutory body	Date of meeting(s)
Governing Body	20/06/2021
<b>14. Was the institutional data submitted to AISHE ?</b>	<b>Yes</b>

- Year

Year	Date of Submission
2020-2021	20/02/2020

### 15. Multidisciplinary / interdisciplinary

The institution imparts value conscious integrated education to the young women ensuring their continual growth. It has empowered the young women to face the challenges in the world proving their mettle as all round personalities. Interdisciplinary courses were added in the curriculum framework which provide a transformation from traditional approach of learning only through the respective domains of study to incorporate a holistic approach to education. These courses help the students think critically from multiple dimensions and have an innovative and broader outlook beyond the traditional boundaries. The students through the study of these courses develop a deep insight of their respective domain in association with other the domains which lead to new innovations. It also encourages the research aptitude in different perspectives to identify the research problems and find out the ways and means to solve the problem. The courses were designed to attain the learning outcomes in effective ways which envisage the essence of various disciplines and acclaim the new branches of study in the respective domain. Inter disciplinary approach instil a thirst for new finding and innovations which revolutionized the world. Interdisciplinary learning aids the students to be more active and learn new ideas with enthusiasm while interdisciplinary teaching encourages and supports critical thinking and analytical skills beyond the boundaries among the students. Common Core Courses for the students of all branches directs them towards the acquisition of necessary transferable skills for the progress of their career. These courses were updated at a regular interval to ensure the academic flexibility of the curriculum. The institution through its Part V curricula focuses on the community development programme through TOUCH, on social service through NSS and NCC and through the curricula for the Ability Enhancement courses highlight the essential features of environment, and value-education and thereby prepares them for a future in which they step forward as the better stewards of the world. The interdisciplinary approach supports different disciplines with new boundaries and the recent trends across the disciplines. Thus cross-cutting issues in various disciplines were taken for studies to inculcate a better and deeper



understanding of the subjects.

#### **16.Academic bank of credits (ABC):**

The institution has initiated the implementation process of Academic Bank of Credits. The institution through its Board of Studies, Academic Council and Governing Body have approved the scheme of credit transfer for the MOOCs done through the SWAYAM-NPTEL portal. The faculty prepare the authentic study material, textbooks, e content, the contents of the museum and lab manuals. Students could access these learning resources at any convenient time. They faculty are adept in following the apt pedagogies that benefit the well-designed curriculum and the learning capabilities of the learners of the digital era which will enhance their learning experience. Students submit their assignments online and the advanced learners present their seminar as e content. The online quizzes are conducted through the ERP portal which helps the learners check their answers and marks immediately. The Internal marks consolidation is done through the ERP portal which ensures transparency in the assessment process. The External marks are entered in the ERP and the results are published within two weeks.

#### **17.Skill development:**

The curriculum was framed to develop the necessary and competent skills in the respective domains of study. The institution follows the credit structure in alignment with National Skills Qualifications Framework for the Value Added and Career Advancement courses. The Skill based courses like Epigraphy, Archaeology, Horticulture, English for Proficiency, Documentation using LaTeX, Fishery Products, Clinical Laboratory Technology, Computer for digital era and soft skills, Business Mathematics, Business Statistics, Agricultural Chemistry and water management, Pharmaceutical Chemistry, Practical in Medical laboratory technology, Biostatistics, Instrumentation, Physics for Competitive Examinations, Microprocessors, Web Technology, Entrepreneurial Development, Women and Economic Development, Principles of Marketing, Web Commerce, Social skills development, Inner child healing etc., are incorporated in the syllabus to train the students to develop their skills. Institution provided value-based education to motivate positivity among the students to develop humane conduct, universal human values, righteous conduct, and life skills etc. These skill-based courses inculcate appropriate skills among the students to enrich their academic career. They also stimulate the interest and the passion for their respective domain. These skills helped them reach and reveal new perspectives in their subjects. They also support them in the research and project work and make

them feel at ease. These courses enhance the ability of the students to excel in their respective domains of study and in the academia. The skill-based courses nourish the students with rich experience of academic pursuits and employment opportunities. Skills are imparted through hosting seminars, workshops, training programmes, hands on training etc., and give them courage to emerge as successful entrepreneurs. These skills form the pre-requisites of the students to get better jobs and excel in all walks of their life.

#### **18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)**

Indian Knowledge system was integrated through Part I - Tamil language, Part II - English language, Elective IV - Understanding Heritage and Self Study Course - Understanding Popular Culture, Core - Indian Writing in English, Core - World Literature in Translation, Core - Myth in Literature and Diasporic Literature. These courses reveal the Classical historicity of Tamil Language and rich cultural heritage of Tamil, highlight the English language as the dominant communicative language in the world, enrich the conventional systems, traditions, customs, the cultural heritage, and the beliefs of the people of the society, and embody the richness of mass culture with its distinct habits, beliefs, the history of civilization, and culture. The thoughts and the imagination of Indian poets and authors, myths in literature integrate the thought process of our ancestors and the present generation. Bio - diversity and Conservations, Ecology and Pharmacognosy imparted the essential knowledge about the endangered rare species and the significant ways and means to preserve those species to maintain the ecological balance. Cultural fests like Pongal recollected the reminiscences of traditional games, food, traditions, worship and wearing the ethnic dress at such celebrations paved the way for social harmony in the midst of diversities. Our Institution incorporated the courses which promote integration of Indian knowledge system and spread the positive vibes among the younger generation to achieve national harmony.

#### **19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):**

The institution adopts Outcome Based Education curriculum to align with the global educational scenario. The OBE curriculum incorporated Programme Outcomes, Programme Specific Outcomes and Course Outcomes which augmented the learning experiences through the attainment of outcomes. The outcome-based education transformed the faculty to play various roles such as the tutor, the instructor, and the facilitator to have crystal clear idea of the conceptual framework of the curriculum. As the learning outcomes are revealed

to the students, at the entry point of their UG/PG Programmes, they have clarity of the course content which enhances the spirit of learning among the students. Every individual student's progress was checked through effective assessment mechanisms such as the assignments, the field projects, the projects, and the internal and the external examinations which help the faculty measure the learning outcomes precisely and it help them channelize their teaching process to achieve the proposed levels of learning outcomes by the end of the academic year. OBE inculcated the essential and academic skills among the students to excel in their career. OBE entrusted higher order thinking skills and develop the critical thinking, the analytical skills, and the numerical skills etc, This resulted in new innovative ideas and assisted them in research and project work. OBE is imparted through the necessary ability enhancement courses and the chance to update the recent trends in the educational arena. OBE promoted and proposed the goals to be achieved after the completion of the programme which directed the students to reach the goals through various ways and means.

#### **20.Distance education/online education:**

Students were encouraged to take MOOCs through online platform and support blended learning. 298 students appeared in the MOOC examination and among them 154 students passed in the academic year 2020 - 2021. X. Angel II M.A English Literature received NPTEL Discipline Star Award for undertaking 8 MOOCs in 4 semesters. She also took a course from Harvard University through EDX. Pass in one MOOC is mandatory for all the PG students and for UG students it is optional. After the pass, both the UG and the PG students were given additional credits. Thus online education and blended learning were assisted by the institution to fulfil the ambitions of the students. Online education was adhered due to COVID 19 pandemic for teaching and learning by both the faculty and the students. Digitalisation played a vital role in the academic world and through electronic gadgets. It revolutionised the life of mankind. Google Meet, Google classrooms, Zoom platform and Microsoft Teams were highly utilized by the faculty and students as it was user friendly for the freshers of the digital era. Google Meet was opted, and the faculty scheduled their class time with the integrated Google Calendar according to their timetable. They prepared power-point presentations and cited E-resources, videos and created e content to enhance their academic progression. Google Classrooms were created for every course by the faculty, and they gave e-assignments, study materials and e-quiz to check the individual progression of the students. Online attendance was documented, and due attention was given for both the teaching and the learning process. Online digital platform provided a new

perspective in the educational field in the toughest times of the pandemic. High quality video availability enhanced the learning experience of the virtual classroom which motivated the students to be present in the class. Thus, the online teaching platforms and the online teaching tools assisted the students to connect, to create and to collaborate the educational activities of the institution. Digital connectivity connected the academic professionals through webinars and provided wide exposure to the students to ensure their academic progression.

## Extended Profile

### 1. Programme

1.1	35
Number of programmes offered during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 2. Student

2.1	3050
Total number of students during the year:	

File Description	Documents
Institutional data in Prescribed format	<a href="#">View File</a>

2.2	1035
Number of outgoing / final year students during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.3	2811
Number of students who appeared for the examinations conducted by the institution during the year:	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

<b>3.Academic</b>	
3.1 Number of courses in all programmes during the year:	<b>990</b>
<b>File Description</b>	<b>Documents</b>
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.2 Number of full-time teachers during the year:	<b>160</b>
<b>File Description</b>	<b>Documents</b>
Institutional Data in Prescribed Format	<a href="#">View File</a>
3.3 Number of sanctioned posts for the year:	<b>0</b>
<b>4.Institution</b>	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	<b>0</b>
4.2 Total number of Classrooms and Seminar halls	<b>95</b>
4.3 Total number of computers on campus for academic purposes	<b>300</b>
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	<b>3484132</b>

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific

Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Curriculum Frame work meets out the local, regional, national and global developmental needs through its integrated employability skills, Entrepreneurial skills, shipping management, Research aptitude, computing skills, communication skills, soft skills, Universal Human values, Women's Rights, Marine Studies, Bio reserves, Environmental studies, Gender Equity, Policies of the State, Coastal history, Ethics, Yoga, Meditation etc. and provides multifaceted arena for the students to excel in their career. The Curriculum Frame work is updated periodically to the recent trends on the basis of the feedback of alumnae, teachers, students, employers and stakeholders. Hundred and fifty courses offered in the institution highlighted the Global developmental needs, thirty-eight courses at National, eighteen courses at regional and twenty-four courses at local level enriched the students in wider perspectives and transformed them as ideal Global citizens. The Curriculum Frame work streamed at local level emphasized the need for New port in Thoothukudi to enhance trade and commerce, regional level coastal and regional history are highlighted, at National level the preservation of rich heritage and noble ideals of our National entity and at Global level the latest global trends in Science and technology are given thrust in order to face new challenges and come up with innovative ideas.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="http://stmaryscollege.edu.in/images/syllabus/pos/CourseOutcome.pdf">http://stmaryscollege.edu.in/images/syllabus/pos/CourseOutcome.pdf</a>

### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

29

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development

**offered by the Institution during the year**

301

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.2 - Academic Flexibility****1.2.1 - Number of new courses introduced across all programmes offered during the year**

92

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

**1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System**

29

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

**1.3 - Curriculum Enrichment****1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human**



Values, Environment and Sustainability, and Human Values into the curriculum

Institution through its curriculum and the hosting of seminars, webinars, and workshops focused on the cross-cutting issues pertinent to women's emancipation, Gender equity, Women's rights, Human Rights, Dignity Status and evaluated various gender issues in contemporary India and abroad. It also mainstreamed the appraisal of the literary devices employed by major writers and reviews of the dimensions of cultural and natural entities in the universal context which enhanced the significance of human values apart from the different spatial data. It incorporated latest technical updates in e-learning and teaching scientific advancement, ways and means to protect green environment and measures to sustain the environmental diversity and biodiversity. The focus on the crosscutting issues in a broader perspective aided the students to tackle their problems and to withstand and overcome the contemporary crisis in the world. It encompassed various disciplines, notions and applications in our day-to-day life. It infused an awareness among the students and promoted the spirit of research aptitude assuring the progress and the excellence among themselves and their fellow beings. Thus, the wide exposure leads the students to have a broader and progressive outlook in all walks of their life.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

31

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.3 - Number of students enrolled in the courses under 1.3.2 above



31

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.4 - Number of students undertaking field work/projects/ internships / student projects

924

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**      **A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="http://stmaryscollege.edu.in/stakeholders.html?APIKEY=17477f8-8dc274cb2e191747-8404">http://stmaryscollege.edu.in/stakeholders.html?APIKEY=17477f8-8dc274cb2e191747-8404</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - The feedback system of the Institution comprises the following**      **A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="http://stmaryscollege.edu.in/stakeholders.html?APIKEY=17477f8-8dc274cb2e191747-8404">http://stmaryscollege.edu.in/stakeholders.html?APIKEY=17477f8-8dc274cb2e191747-8404</a>
Any additional information	<a href="#">View File</a>

## TEACHING-LEARNING AND EVALUATION

### 2.1 - Student Enrollment and Profile

#### 2.1.1 - Enrolment of Students

##### 2.1.1.1 - Number of students admitted (year-wise) during the year

1013

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

##### 2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

565

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

### 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution caters to the needs of diversified students and focuses attention on both the slow and the advanced learners. Slow learners were identified at the beginning, and they were motivated by the faculty to improve their learning skills through effective pedagogy, remedial classes, assignments, e content, snap test, listening comprehension tests, and cloze tests. The progress of the slow learners is assessed at the end of each semester. Advanced

learners were encouraged to take the optional self-study courses both at UG and PG levels which promoted self-learning skills among them which will prepare them for a successful career. The institution offers 26 optional self-study courses at UG level and 11 papers at PG level. 640 students at UG and 151 students at PG level opted for self-study courses. 298 students during the academic year 2020-2021 at UG and PG levels took MOOCs which helped them update themselves in the specific domain. Ms. X. Angel of II M.A. English Literature won the NPTEL Discipline Star Award. 3 students received Elite Gold, 1 student Topper of Top 5%, and 44 students Elite Silver certificates. Both the slow learners and the advanced learners are given due support by the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://117.241.71.15/aqar/2020-2021/C-2/2.2.1.pdf">http://117.241.71.15/aqar/2020-2021/C-2/2.2.1.pdf</a>

### 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
Nil	3049	169

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Curriculum incorporates student centric methods to cater to the needs of the students in the digital era. It has a focus on subjects of local relevance, global trends and latest upskilling in the particular domain. The institution ensures that the standpoints of the graduate attributes are highlighted in the POs. Students are taken to various places for experiential learning which inspire them and promote their passion in their academic career. E-resources and digital teaching methodologies brought the digital learners to the forefront of learning latest updates and techniques in their specific domain and improved their participative learning aptitude.

Problem solving methodologies are implemented through projects and it also enhances the research aptitude of the students in their respective discipline. Students undertake projects in groups and individually which motivate their team spirit and cooperation and present their new findings and solutions to the current problems. Seminars taken by the students enlighten them and involve all the other students in participative learning methodology. Digital platform was highly utilized by the students as a mode of participative learning through the submission of assignments and group and individual projects. The curriculum is choice based and ensures flexibility in choosing interdisciplinary, intradisciplinary and skill-based courses.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="http://117.241.71.15/aqar/2020-2021/C-2/2.3.1additional.pdf">http://117.241.71.15/aqar/2020-2021/C-2/2.3.1additional.pdf</a>

### 2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The institution facilitates effective visual aided and experiential learning through 10 smart classrooms and 30 classrooms with LCD facility which provide a visual treat for the academic advancement of the students. The students benefit a lot from the ICT facilities which steer ahead the progress of the students. The institution is Wi-Fi enabled and has rich ICT ambience with the ICT tools like computers, laptops, LCD projectors, Large LCD Screens, and internet facilities. The students benefit a lot from the Internet-cum computing centre, DST Lab with 22 systems and a Server established with funds from DST-FIST. The computer labs in the Departments of Computer Science, Physics, Botany, the two computer labs in the self-supporting block and the language lab with 30 systems and a teacher console with the licensed Software "Shine Tech" enlighten the digital learners with the latest upskilling trends. Eight generators provide uninterrupted power supply. Teachers use Google Meet, Zoom and Microsoft Teams and Moodle platforms for effective teaching and sharing their learning resources and e-content to the students. ESE exams, quizzes and assignment were conducted online. Teachers use Library, which is fully automated MODERNLIB installed with OPAC, Digital Library Wing with the NList E resources.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="http://stmaryscollege.edu.in/images/NIRF/ict.pdf">http://stmaryscollege.edu.in/images/NIRF/ict.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

161

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic calendar for the year 2020-2021 was prepared by the committee led by the Principal and the Deans. The year 2020-21 was declared as a year of hope. Academic calendar gives precise information about the College Motto, Vision, Mission, goals, objectives, guidelines, Evaluation pattern, schedule of CIA etc which helps the students grasp the necessary information and ensures the smooth functioning of the institution. It also provides details about the campus facilities like hostel, library, photocopying centre, canteen etc which help the students access the amenities and make the best use of utilities. It was strictly adhered by the institution. Teachers prepare and adhere to their teaching plan every semester. As per the teaching plan, Teachers change the classroom atmosphere from that of a directive to consultative mode with utmost student involvement. Teaching is learner-centred and involves participative methodologies like group discussion, role play, and dramatization, news content, quote for the day, character evolution games, and activity based learning promotes LSRW skills. Eliciting examples from social media, movies, Ted talks, and life situations steers ahead interactive learning.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

163

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

99

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1483

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

53

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The institution adopts an effective Examination Management System which includes Continuous Internal Assessment, and End Semester Examinations. The exam registration and the issue of hall tickets are done through the ERP. The components of CIA include three internal tests, Online Quiz, and assignment Seminar/Viva voce. Retest is permitted for the deserving students. ESE is conducted for three hours for 100 marks. Minimum pass mark for ESE and CIA is 40% for UG and 50% for PG. The project report submitted by the UG, the PG and the M. Phil students is evaluated for 100 marks. Semester Practical examinations are conducted. Candidates should have a minimum of 80% attendance per semester. Evaluation process is transparent and Central for both the UG and the PG courses. There is a single evaluation for the UG courses and double evaluation for the PG and M. Phil courses. Results are published within 11 days from the last exam. Statement of marks for each semester and a

consolidated statement of marks are issued. Letter grades O, D+, D, A+, A, B and C are awarded. Students can apply for revaluation and re-totaling within 10 days and 7 days respectively from the date of publication of results.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://117.241.71.15/aqar/2020-2021/C-2/2.5.3additional.pdf">http://117.241.71.15/aqar/2020-2021/C-2/2.5.3additional.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Curriculum Development Committee, the Deans of various schools and the faculty formulate the course outcomes for all the courses and the entire faculty adhere to the course outcome given in the syllabus. Faculty prepare their teaching plans based on the course outcomes which are relevant to the needs of the current scenario in their specific domain and frame the methodologies to achieve them. Freshers have been instructed about course outcomes through the orientation sessions in the Students Induction Programme at the beginning of their course of study. Students are also given valuable inputs on the Programme outcomes and Programme specific outcomes of various disciplines and the queries of the students were clarified by the respective faculty. The knowledge of the learning outcomes paves the way for the holistic development of the students. Faculty enumerated course outcomes of the particular course and every unit of the syllabus is correlated with it. The faculty resort to effective means through the practical class, hands-on- training sessions, seminars, workshops, webinars, spot study, and field work, which result in experiential learning and help the students attain programme outcome, Programme specific outcomes and course outcomes and also to enrich the professional career of the students.



File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="http://117.241.71.15/aqar/2020-2021/C-2/Programme%20outcomes%20(2.6.1).pdf">http://117.241.71.15/aqar/2020-2021/C-2/Programme%20outcomes%20(2.6.1).pdf</a>

### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The assessment of learning outcomes is a valuable tool for improving the quality of education and the institutional accountability. The lesson plans are prepared taking into account the course outcomes and the apt pedagogy to achieve them. The institution adopts various indices for measuring the attainment of COs, PSOs & POs. The well-designed curriculum considers the distinct graduate attributes. Both the CIA and the ESE question papers for each courses carry knowledge based and application/creativity-based questions that test the higher order thinking skills of the students which are an integral part of learning at every stage of development. The evaluation is done based on the centralized assessment rubrics. The marks attained by the students in the CIA & ESE are calculated and grades are released based on the CGPA. The comprehensive synthesis of the assessment rubrics, the pass percentage, the number of students opting for higher studies and the number of students employed are the key components in the analysis of the level of attainment of COs, PSOs and the POs. The mapping of COs, PSOs and POs measure students' acquired knowledge in specific disciplinary domains.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://117.241.71.15/aqar/2020-2021/C-2/2.6.2.pdf">http://117.241.71.15/aqar/2020-2021/C-2/2.6.2.pdf</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1035

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://117.241.71.15/aqar/2020-2021/C-2/2.6.2.pdf">http://117.241.71.15/aqar/2020-2021/C-2/2.6.2.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

<http://stmaryscollege.edu.in/images/feedback/StudentsFeedback.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Research Forum of the institution enhances the research ambience and the priorities in promoting wherein knowledge is applied for new learning. The Research Forum encourages faculty publications, projects, practical, experiments to provide pathways for knowledge transfer and share knowledge with the student community. There are six research departments in the campus with 37 Research guides and 91 scholars pursuing research in various disciplines. The College encourages the faculty and the students to participated in seminars and conferences organized in and outside the campus. The Institution supports financially all the departments to host seminars, workshops and hands on training programmes at International and National levels to promote research aptitude among the faculty and the students. The faculty share acquired research inputs in forums within and outside the institution. Projects undertaken by the UG and the PG students highlights the new knowledge trends and the findings have been published in 'Marian Quest', an in-house biannual interdisciplinary research journal which has an avid circulation. Institution provides seed money to encourage the faculty in their research work. It supports faculty and students to apply for major and minor projects and laboratory facilities are always open to

**carry out research.**

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/8ef51b7ebale497/img">http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/8ef51b7ebale497/img</a>
Any additional information	<a href="#">View File</a>

**3.1.2 - The institution provides seed money to its teachers for research****3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)**

0.3

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<a href="#">View File</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year**

27

File Description	Documents
e-copies of the award letters of the teachers	<a href="#">View File</a>
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

.99

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.2.2 - Number of teachers having research projects during the year

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.tanscst.nic.in/">http://www.tanscst.nic.in/</a> , <a href="https://icssr.org/">https://icssr.org/</a>
List of research projects during the year	<a href="#">View File</a>

#### 3.2.3 - Number of teachers recognised as research guides

42

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

3

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<a href="http://www.tanscst.nic.in/">http://www.tanscst.nic.in/</a> , <a href="https://icssr.org/">https://icssr.org/</a>
Any additional information	<a href="#">View File</a>

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

IIC with Registration ID: IC202015253 is functioning under Nanette Tech, the Pre-incubation centre, Gloria Centre, the Centre for Excellence facility; Pieta, the Incubation unit and Marian Research Park for innovations and transfer of knowledge to support research, entrepreneurship, community orientation etc promote the career of students and faculty. IIC and the other Departments conducted various sessions on Entrepreneurship, IPR, Startup Programme, Ideation, Design Thinking, Emotional Intelligence, etc which motivated the students to come out with flying colours. Department of Botany created a database on "Treasures in Hare Island" a part of Gulf of Mannar, a healthy ecosystem of coral reefs, seaweeds and sea grasses comprises of Chlorophyta, Phaeophyta and Rhodophyta, Sericulture training was given, mulberry sericulture unit was inaugurated and mulberry cultivation was started in the campus. Botany and Zoology E-Museum showcased a comprehensive online resource for non-flowering and flowering plants and the diversity of animal life, from invertebrates to chordates respectively. Marian Digital Flora bring all native and naturalized plant species available that act as an e-catalogue of angiospermic plants to

create awareness for the future generation and society. Botany E-Herbarium a online database provides detailed information about each plant species, including its common name, systematic location, and taxonomic description. All these innovative measures kindled the spirit of scientific aptitude of the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

80

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software** A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

**3.4.2.1 - Number of PhD students registered during the year**

5

File Description	Documents
URL to the research page on HEI website	<a href="http://stmaryscollege.edu.in/research.html?APIKEY=PNHR-NIPU-LLFY-MXDK-BKDF1747-6149">http://stmaryscollege.edu.in/research.html?APIKEY=PNHR-NIPU-LLFY-MXDK-BKDF1747-6149</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year**

33

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year**

29

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed****3.4.5.1 - Total number of Citations in Scopus during the year**

2

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	<a href="#">View File</a>

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

134

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.1009

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	No File Uploaded
Any additional information	<a href="#">View File</a>

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0



File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	<a href="#">View File</a>

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Through the Community Development Programme extension activities are carried out to reach the unreached in Covid 19 and to sensitize the students to societal issues as a part of nation building exercise. It included 527 students from Regular stream, 401 from Self Supporting Stream and 22 faculty involved in serving the society amidst the pandemic times. Sanitizers, Mask, Rice and Grocery items were distributed to selected 25 downtrodden families in the adopted village Periyamayapuram, Korampallam. Distribution of Covid 19 Relief Fund per head Rs. 1000/- was given to 75 poor women in the adopted villages of Tharuvaikulam, Maravanmadam, Pazhayakayal and Korampallam. Our college UBA made arrangements for a poor student from Scheduled Caste to join a degree course in our adopted village Korampallam with the help of well wishers. Holistic entrepreneurial skill training programme was given to rural women to uplift their livelihood. Maravanmadam. Computer literacy programme was given to rural children that helped the children to understand the importance of the usage of computer bridging the digital divide in Tharuvaikulam. Hands on training were provided to the participants to manufacture Jute products like Jute Lunch Bags, Jute Hand Bags, Jute Water Bottle Bags and Jute Shopping Bags.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

26

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

67

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

869

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

## 3.7 - Collaboration

### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

124

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

10

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution has adequate infra structure facilities to enhance teaching and learning and easy access for both faculty and students. Library Hall equipped with books and digital resources internet, barcode and OPAC - Online Public Access Accession to e-resources under UGC INFLIBNET (N-LIST facilities), National Digital Library (NDL) Enabled with Wi-Fi facility, LED monitor with DVR, Photocopier cum scanner and printer facilities are available. Intercom facilities in all the departments, Digital information board, Lab Facility, Computer lab with 53 computers, 6 printers, 5 air conditioners, 2 UPS (4KV) and a 40 KV generator for uninterrupted power supply. Computer lab with 17 computers for MHRM. Physics laboratory with three separate wings for electronic, non-electronic and computer-oriented practicals. Chemistry department with three spacious cross ventilated laboratories. Botany laboratory equipped for inter-related and interdisciplinary practicals and e-museum, Microbiology lab with modern equipment, Zoology laboratory equipped with sophisticated instruments and e-museum, Well equipped modern

conference hall, Lecture Hall Facility for Multipurpose two spacious auditoriums for conducting seminars, conferences, Seven lecture halls for utility of student centered meetings. Hostel within the campus, Purified drinking water supply, adequate rest rooms, Good canteen facility, Vehicle parking sheds. Counseling centre, Ramp facility for disabled students, was available.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Marian Cultural Fest was held on 8, 9 and 10th of March 2021. Competitions like Solo singing, Mimicry, Art from Waste, Vegetable Carving, Mime, Choral Singing and Group Dance were conducted to motivate and get inspired to shine and prosper in life. English Drama Committee worked in the creation of an exclusive visual representation for the Women's Day Celebration on 8 March 2021. It evolved characters from Greek myth and Indian epics depicting women who made history and created legacy with their tolerance, wisdom, courage and art with a combination of acting, song, dance, pathos and tableau Marian Orchestra 2020-2021 batch was started with 14 students from various disciplines. Students were trained for vocal singing. Marian choir is a wonderful way for students who enjoy singing to keep music in their lives to create a heavenly presence in Eucharistic celebrations especially in first Friday mass, sing patriotic songs on national days. Sports encompassed Indoor Stadium for Basket Ball, Ball Badminton, Mini Gym High Jump -Upright and Cross Bar Long Jump -Take off Board and Jumping board, Table Tennis court, Kho-Kho post, Volley Ball post, Balls and all materials. Yoga and meditation were given for 30 hours.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

90

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

151.42102

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of the LIMS Software - MODERNLIB
- Nature of automation (Full or Partial)- Fully automated
- Version - 2017
- Year of Automation - 2017

#### File Description

The central library of this esteemed institution runs with a mission - 'To facilitate the contemporary needs of the library user with information resources in the digital era'. Library is well equipped with modern facilities and resources in the form of books, journals, magazines and dailies both in print version as well as in the form of digital resources.

Library the gate way to knowledge has ample collection of around 49696 books and 67 periodicals to enrich and empower the knowledge of the user community. To speed up the transactions the library runs on the MODERNLIB - an automation software for LMS (Library Management System). Library is fully automated with the version

2017. The LMS is facilitated with the facilities such as data entry of the books, periodicals and non-book materials. Issue return - speedy transaction is carried out using the barcode on the books. MODERNLIB helps the library technical session to pull out various reports. The software is enabled with orbit gate register which scans the barcode on the ID card of the users; in-turn a statistics data of the user is obtained.

Benchmark of the library is reaching the unreached Google generation through webinar/seminar, workshops, library week celebration, quiz competition and reaching them through social media and as library blog.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.2.2 - Institution has access to the following: e- A. Any 4 or more of the above journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

**4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

**3.56927**

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

1573

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution has an IT policy and allocates budget for updating IT facilities and organised webinars and awareness programmes on 'Cyber Security.' It updates the Wi-Fi facility at the beginning of the academic year as per the need. IQAC conducted orientation sessions on the process of creating the IDs such as Orchid, Google scholar, Scopus, and Researcher Ids. Each faculty member gained knowledge on creating IDs and enhance the academic visibility through IRINS and VIDWAN databases. It also conducted FDP on "ICT Tools for Online Teaching" and helped the faculty upgrade the mode of teaching from offline to online and demonstrated the usage of various online platforms and promoted the creation of E content. The Centre for Digital Excellence helps enrich the public perception of the college through various social media such as Facebook, Twitter, Instagram, LinkedIn etc. The Centre enhances the Official website of the college by updating the academic details. The institution strengthens the comprehensive knowledge of students and Career advancement of the faculty members through MOOCs, an affordable and flexible way to learn new skills and deliver quality educational experiences. The ERP system improves operational efficiency and institutional outcomes by automating the campus administration.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2927	300

File Description	Documents
Upload any additional information	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 250 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure



#### 4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

56.05383

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The utilisation and maintenance of the physical, the academic and the support facilities are recorded in the logbooks of the smart classrooms and the laboratories and the library through OPAC. Smart classrooms with the efficient ICT and good physical ambience strengthen the teaching and learning process in the digital era. The management supported all the departments for hosting International, National and Regional seminars and workshops to enhance the academic exposure of the students. Labs are well equipped with all the equipment, chemicals, software and are well maintained and the experiential learning in the laboratories promoted the passion for the subject, the self-learning, and the research aptitude of the students. Specimens in the laboratories were well preserved and updated to cater the needs of the students. Sports block is well-maintained and checking the efficiency of fitness equipment, sports tools, and courts is done regularly to suit the needs of the students. The management provided financial assistance to the sports students. Library has been allotted funds to buy recent books and update technology. The impaired lab equipment and furniture have been repaired, or they were replaced.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### STUDENT SUPPORT AND PROGRESSION

#### 5.1 - Student Support

##### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

753

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

47

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	<a href="http://stmaryscollege.edu.in/images/NIRF/CapacityDevelopment.pdf">http://stmaryscollege.edu.in/images/NIRF/CapacityDevelopment.pdf</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1172

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of outgoing students who got placement during the year

71

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.2.2 - Number of outgoing students progressing to higher education

408

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

#### 5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

6

File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

6

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Every year the institution chooses the faculty in-charge and the staff advisor of Students' Council. The students who contest in the elections canvass and mobilise public opinion. The office bearers of the Students' Council are elected through e-voting. As per the rules and regulations of the democratic set up, all the students in the

campus exercise their voting right. After counting, the principal declares the results of the election and the winners of the election assumed office in the initiation ceremony. Students' President, Secretary, and Vice President along with cabinet members took charge of organising all the important functions of the college. They represent the needs of the students to the principal and took all the necessary steps to redress their grievances. Students were trained in the art of governance of self-government and how to mobilise the public opinion to win the election. Thus, the students were given the choice to elect their candidate as per the democratic norms which in turn transforms them to be the ideal citizens of the nation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://117.241.71.15/aqar/2020-2021/C-5/5.3.2.pdf">http://117.241.71.15/aqar/2020-2021/C-5/5.3.2.pdf</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

21

File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni association comprises of the President, Vice President, Secretary, Joint Secretary, Treasurer, Internal and External Coordinators. Every year Alumni association meet is held at Thoothukudi and Chennai. The fourth meeting of Chennai chapter was held on 27th March 2021 via Google meet platform and You tube. The alumnae shared their sweet memories and success stories of the college. It was indeed a happy and memorable occasion to reunite, reminisce and rejoice relishing the good old memories at the Marian portal. Mrs. Ganga Gowri of Commerce department and Mrs. Latha

Solomon of English department were elected as the co-coordinators for the Chennai Chapter 2020-2021. Various competitions were held prior to the first Marian Virtual Alumnae meet of the Chennai Chapter 2021. A Facebook Group and a WhatsApp group were created for effective communication between the alumnae and the coordinators. Feedback from the Alumnae feedback was received regarding the institutional policies, curriculum development, infrastructural facilities, latest new techniques in teaching and learning etc., and was analysed periodically. Alumnae representation as a member of Board of Studies strengthens the recommendations of the alumina and necessary steps were taken in the respective departments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://117.241.71.15/aqar/2020-2021/C-5/5.4.1.pdf">http://117.241.71.15/aqar/2020-2021/C-5/5.4.1.pdf</a>

#### 5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The vision and mission of the college aims to make young women agents of an egalitarian society through liberative education and to empower them through regular and non-formal courses to make them economically independent and socially aware so that they make better homes and contribute to family and social progress. Ethics and code of behaviour are the prime components of its entire system of functioning, so that students are worthy and honourable to induct discipline and ethical behaviour in the other. This uniform code of conduct ensures responsibility, righteous conduct, and harmonious living among the students in the campus and in the society. Faculty members are part of the decision-making statutory bodies such as General Body, Board of Studies, Academic council, and Governing Body. Innovative ideas and valuable suggestions are always

recognised and utilised by the management. It creates cordial relationship and facilitates a healthy environment. It helps in pooling the intellectual resources for the progress of the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://stmaryscollege.edu.in/index.html">http://stmaryscollege.edu.in/index.html</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decentralisation and participative management in the institution in the institution highlight the democratic set up, even distribution of resources and quality of higher education. Functional decentralisation plays a vital role in the school system and makes each school responsible to actively work on their thrust areas to explore new avenues. It facilitates not only an interdisciplinary exchange of expertise within the curriculum but also bifurcation of responsibilities into singular units to augment research, design pioneering courses, enable efficient teaching, facilitate effective learning and promote smooth functioning among the departments. Representation of students in the Board of studies and the Academic council promote the participative management at the grass root level. E-voting for electing Students' Council Chairman on democratic basis emphasise the democratic principles in decision making and meet out their needs through democratic procedure. Administrative decentralisation and participative management are evident in the division of power and responsibility from the Principal to Deputy Principal, Deans, Heads of various departments, faculty and students in the decision making through the General Body, Academic council and Governing Body meetings. Decentralisation and participative management in every aspect enhance the potentialities of the institution.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/8ef51b7ebale497/img">http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/8ef51b7ebale497/img</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Our institution has a strategic plan to gain internships for the students to build a strong professional Career of the students. IQAC registered with the Internshala, the platform which promotes the internship and thereby enhances the career prospects of the students. Through the Internshala many students got internships in companies and they were able to develop the essential employability skills to cater to the needs of the company. Students enthusiastically participated and built professional network to excel in their respective courses. This provided a greater opportunity for the students to get placed in the reputed companies at ease. Our Institution secured 1131st rank at National Level and 547th rank at zonal level in the Internshala. It received I2OR National Award 2021 for its academic Excellence. In the Education World India Autonomous Colleges Ranking 2020-21, the institution has secured 30th place. As per the plan of action Unnat Bharath Abiyan and Star College Scheme are functioning for the progress of the society and for the institution respectively.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/8ef51b7ebale497/img">http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/8ef51b7ebale497/img</a>
Upload any additional information	<a href="#">View File</a>



6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institutional organogram encompasses Superior General, Provincial, Secretary and Principal who played a pivotal role in administration of the institution. Administration was further sub divided as financial affairs, administrative affairs and academic affairs. Finance affairs runs under Procurator, Staff office, Students office and Supportive staff while Academic affairs under Controller of Examinations, Deans of school, IQAC Coordinator, Research Coordinator, Librarian, Heads of the Departments, and faculty. Administrative heads include Director of Self-Supporting Courses, Deputy Principal, Vice-Principal, Hostel Director, Directors of Centers and Students' Council. Students, Parents, Alumnae and Stakeholders cooperated and coordinated with the Institution to reach the higher goals and their valuable suggestions are taken into consideration for the academic excellence. Decentralisation and the distribution of power and responsibility ensured optimal utilisation of the academic and the physical facilities for the welfare of the students. It also ensures a prominent role for everyone in the smooth functioning of the democratic procedures in the campus. This organogram of the institution sorts the administration at ease and inculcates greater affinity towards the progress of the institution.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="http://stmaryscollege.edu.in/profile.html?APIKEY=174784d-175a416242c91747-8399">http://stmaryscollege.edu.in/profile.html?APIKEY=174784d-175a416242c91747-8399</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning) Documen	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression. The faculty and the non-teaching staff are given leave and maternity leave as per the state government norms. They are provided with the health insurance schemes and are given support during their treatment as per the state government norms. Both the faculty and the non-teaching staff receive the pension benefits as per the state government norms. If the non-teaching faculty expire during their service, their heir gets the job based on compassionate ground as per the state government norms. IQAC conducted Faculty Development Programmes for the faculty to enhance their perception of the learners of the digital age and thereby raise the standards of the teaching learning process. IQAC organised Professional Progression Programmes for the non-teaching staff to enhance their clerical skills and nurture a positive work culture. The institution through its welfare measures and its implementation ensures the well-being of the faculty and the non-teaching staff.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

398

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## 6.4 - Financial Management and Resource Mobilization

### 6.4.1 - Institution conducts internal and external financial audits regularly

The Tuticorin St. Mary's Educational Society, with PAN: AAATT 2765 R is a society registered under Tamil Nadu Societies Registration Act, 1975 and granted approval u/s.12AA of the Income Tax Act, 1961. This Educational Society St. Mary's College (Autonomous) is being aided by Tamil Nadu State Government and University Grants Commission. The institution has appointed a Chartered Accountant as an internal

auditor, responsible for concurrent audit who completes the statutory audit of parent society at the end of financial year regularly. Salary grant for the Teaching and Non-Teaching staff are duly verified by the Regional Joint Director of Collegiate Education, Tirunelveli. Therefore, the salary grant received by the college is pre-audited. The audited financial statements comprising the salary, fee collection, Scholarship and UGC accounts are submitted every year to the Regional Joint Director of Collegiate Education Tirunelveli who conduct the external audit. The Financial Accounts have been audited and Audit report is issued till 31.3.2021. Based on the Audited financial statements of all the units, the society also filed the Return of Income for every Assessment year relevant to the respective financial years.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/8ef51b7ebale497/img">http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/8ef51b7ebale497/img</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Institutional funds include UGC grant, Autonomous grant, Star college Scheme, Unnat Bharat Abhiyan which are allocated for hosting conferences, purchase of books and journals, seed money, laboratory equipment, building renovation, maintenance, and extension activities. The institution mobilises resources for the welfare of the poor students through contribution from the NGOs. The management

and faculty impart the noble virtues and the skills to the student community and promote the welfare of the society. The management appoints highly qualified, and dedicated faculty who can face the challenges of digital classrooms. Faculty focus on the learning experience of the talented students and the slow learners ensuring progression in their academic career. Students' talents are recognised and rewarded through Annual sports meet, Fine arts, and College Day etc. Amicable relationship between teachers, students and parents elevates the institution to higher platform. Students' valuable feedback emphasises the validity of the academic content and the pedagogical techniques. The college management effectively utilized the human resources including the faculty and the students who provide the intellectual resources to achieve the academic mission.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/8ef51b7ebale497/img">http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/8ef51b7ebale497/img</a>

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Post accreditation IQAC explored new avenues to enhance the quality of the institution by registering for ARIIA and obtained the Performer Status in 2020. The institution came under the 101-150 band in the NIRF ranking. As a part of quality initiative to generate and support innovative ideas of students and faculty, the institution registered for IIC ranking and acquired Two Star. The Institution was conferred I2OR National Award 2021 for Academic Excellence. It also secured 30th Place in Education World India Autonomous Colleges Ranking 2020-2021. IQAC members organised Internshala Career talk on "How to Ace your Summer Internship" in various sessions to motivate the students of all Disciplines to take internships and develop their professional career. The Institution secured 1131st rank at National Level and 547th rank at zonal level in Internshala. IQAC took efforts to impart digital learning through

MOOCs and the UG and the PG students took MOOCs and excelled in them. FDP was organised for senior faculty to know the nuances of Digital Teaching environment and obtain feasibility of handling online teaching resources. IQAC hosted seminar on Nuances of NIRF and MIS to focus on performance indication for the effective participation in the Ranking process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC initiated and evaluated all the academic activities to enhance the quality of education and to maintain quality standards in teaching and learning outcomes. The quality initiatives of IQAC include the structured feedback received from students, Alumnae, parents and employers based on Academic infrastructure, Outcome based curriculum, Experiential learning progression in Career, promotion of human values etc. IQAC took efforts to impart digital learning through MOOCs and the PG students were insisted to take one MOOC Course to complete their degree. 298 students completed MOOCs. II MA English student received NPTEL Discipline Star Award and completed a course at Harvard University through EDX. IPR and IP Management for Start-up programme of IQAC focused on the scope and characteristics of IPR to find out the ways of regenerating career opportunities. The IQAC through its FDP "Invisible Scholars: Students with Learning Disabilities and Identification of students with Learning Disabilities" focused on fathoming different levels of disability to create a responsive and favourable environment for the students. Students' Induction programme helped the freshers to be familiarised with the new environment, the ethos of the institution and the learning outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="http://stmaryscollege.edu.in/naac/annualreport/202021.pdf">http://stmaryscollege.edu.in/naac/annualreport/202021.pdf</a> , <a href="http://stmaryscollege.edu.in/igac1.html?APIKEY=174726f-ec3fe3cd7dcd1747-13318">http://stmaryscollege.edu.in/igac1.html?APIKEY=174726f-ec3fe3cd7dcd1747-13318</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women's Day Celebrations were held on 8 March 2021 on the theme- "Hope: She Believed She Could So She Did" which highlighted the virtues of womanhood and honoured mothers who selflessly sacrificed their lives for their children. A visual representation - "Penmai Enbathu Peyarchol Alla, Athu Vinaichol" meaning 'feminism is not a word, but an action,' was depicted. 928 students were enrolled in Women's synergy an extra - curricular course based on the progress of women. 'Feminism in India' course was included in History and



English departments to sensitise the gender issues and to be aware of welfare measures and legislations. The Two-Day National Webinar "Discourse on Feminist Writings" which was held on 8th & 9th February 2021 explained Feminists in Dialogue, and New Approaches to Reading and Writing Gender. Consumer Club organised workshop on "Consumer Rights Awareness, Protection and Women welfare" from July 09 to 11, 2020. A Two-Day International E Conference on "Emotional Intelligence and Gender Difference in Indian Literature" was organised on 22.01.2021 & 23.01.2021. Cancer awareness programme was organised on 22nd February 2021 to safeguard women from breast cancer as early diagnosis is the most effective way to reduce morbidity and mortality of breast cancer.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Wheeling to the Grid conservation Use of LED bulbs/ power-efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Students under the guidance of faculty cultivate organic Oyster Mushroom which ensures high nutrients with medicinal value and generates income. The management encouraged it and provided a shed exclusively for mushroom cultivation. Vermicompost pit was created, and the students maintained the pit which enriches the organic fertilizers, improves soil nutrients, water holding capacity and increasing the canopy of the vegetation. It neutralises PH of soil which adds living micro-organisms to soil and reduces erosion. Bio compost pit was formed to enhance nutrients to the soil and to produce valuable organisms meant for good and green environment. It reduces landfill waste and non-practice of burning of fallen leaves



debris and waste inside campus and ensures an evergreen and sustainable environment. The institution is a plastic free zone and banned plastic water bottles, aerated drinks, and flux boards. Environmental studies (EVS) course is included as a mandatory course under part IV and Biodiversity and Conservation course in PG Botany programme creates awareness on the importance of degradable and biodegradable resources. Green landscape with trees and plants enhances carbon neutrality and E-communication minimises the usage of paper.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **A. Any 4 or all of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above****

- 1.Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy undertaken by the institution

**7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:**

**B. Any 3 of the above**

1. Green audit
2. Energy audit
- 3.Environment audit
- 4.Clean and green campus recognitions/awards
- 5.Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of**

**A. Any 4 or all of the above**

**reading materials, screen reading, etc.**

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution organises various programmes to instil harmony among the students. 'Youth Awakening Day' was celebrated on 15.10.2020 in remembrance of Dr. APJ Abdul Kalam which inspired the students to achieve their dreams with positive thoughts, integrity, and energy. Christmas Day was celebrated on 23rd December 2020 to highlight the importance of sharing and spread love, happiness, and peace. Gifts were given by the management to the needy people from the adopted villages under the CDP. Pongal, the festival of harvest was celebrated on 13th January 2021. The conduct of traditional games such as kolattam, kummi, choral singing and the sharing of sweet Pongal were the embodiments of communal and regional harmony. Marian Cultural Fest was held from 8th March to 10th March 2021. Competitions like Solo singing, Mimicry, Art From Waste, Vegetable Carving, Mime, Choral Singing and Group Dance were conducted to integrate and groom students from diversities to attain the national goals. The webinar on "Gandhian Thoughts" on 2nd October 2020 in commemoration of the 151st Birth Anniversary of Mahatma Gandhi stressed the relevance of Gandhian thought, ahimsa, tolerance, and peaceful co-existence in the world today.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The unit of National Cadet Corps functions to inculcate national integrity, a spirit of selfless service to mankind and the nation. NSS students are groomed to nurture the marginalised sections of the society. Webinar on "Gandhian Thoughts" on 2nd October highlighted the relevance of Gandhian thought and peaceful co-existence. On 12th January 2021, the birth anniversary of Swami Vivekananda was celebrated as "National Youth Day" through competitions on the topic "Inspiring ideas of Swami Vivekananda." 72nd Republic Day was celebrated on 26th January 2021 by unfurling National Flag and initiated the patriotic fervour through various activities. In commemoration of 75 years of Indian Independence, an e-quiz on freedom struggle was conducted on 12th March 2021 on the contribution of Indian leaders and an essay competition on "Role of students in present Democratic India" was conducted on 12.03.2021. Voters Day was celebrated on 23rd March 2021 to give awareness to the students on the importance of voting which is a constitutional right. The National webinar on "Memorializing the 102nd Anniversary of Jallianwalla Bagh Massacre" on 13th April 2021 in the context of History of Panjab during the colonial rule traced the background of Sikhs in the freedom struggle.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**A. All of the above**

File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

#### 7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

On 15th August 2020 in commemoration of Independence Day a webinar on "Role of Youth in Social Development" was organised. Teachers' Day was celebrated on 5th September 2020 with an orientation programme on "Intentional Living as A Teacher" acknowledging the challenges and the unparalleled role of the teachers in the lives of people. On the eve of 'World Science Day-Peace and Development' Dept. of Library and Quiz club conducted an Online Quiz Competition on 10th November 2020 in which 564 students participated. Human Rights Day was commemorated on 10th December 2020 by the Human Rights Forum of the institution. On 12th January 2021, birth anniversary of Swami Vivekananda was celebrated as "National Youth Day." 72nd Republic Day was celebrated on 26th January 2021 to initiate the patriotic fervour through various activities. International Women's Day was celebrated on 8th March on the theme "Hope: She Believed She Could So She Did." World Water Day was celebrated on 22nd March 2021 to protect the resources of water. An awareness virtual meeting was organised to celebrate the Voters Day on 23rd March 2021 which emphasised the importance of voting as a constitutional right.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### "Reach the Unreached in Covid-19"

The institution has two distinct best practices that cater to the well-being of the students. They strengthen the morale and integrity of the young women to face the challenges during the pandemic period.

#### Best Practice I

##### Adopt to Adapt - Community Development Programme (CDP) TOUCH

St. Mary's college orients its mission in educating youngsters to contribute to social progress. It believes in instilling the worth of every human being in each, so as to fulfil the purpose of living. The curriculum extension interface has educational values; Motto of the programme is 'Serve While You Learn.' This aspect of education integrated with the curriculum emphasizes social services in the neighbourhood. The extension activities help students serve, reflect, and learn.

#### Best Practice II

##### Efficacy of Social and Sustainable Progress

St. Mary's College enhances the core values of ethical and moral standards of life in the midst of Covid-19 pandemic. It believes in imparting the value of life and means to combat Covid 19 pandemic times. The curriculum incorporated the civic responsibilities along with the educational values. Both the students and the faculty served the society to relieve the stress and storm in the present scenario.

File Description	Documents
Best practices in the Institutional website	<a href="http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/56e39b89f9b848a/img">http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/56e39b89f9b848a/img</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

St. Mary's college (Autonomous), Thoothukudi located in the Eastern Coastal area empowers the young women of the region and caters to the needs of the people. The locational advantage was given priority in the curriculum which fosters the necessary skills and avenues beneficial to the students especially the first generation learners of the region. History of Thoothukudi course imparts the coastal history of the Thoothukudi through the ages and highlights the sacrifice of the impeccable leaders V O Chidambaram, Veerapandya Kattabomman, and Vanchinathan and the details of flourishing trade through the V O Chidambaram Port. Tally ERP 9 and Tally GST courses were offered to the students to get placed in the shipping Companies. Marine Botany and Marine Biology illustrate the coastal habitats of flora and fauna and the ways and means to preserve the marine environment. The extension activities in the adopted villages focus on the awareness programmes on plastic free zone, terrace gardening, Rain water harvesting, recent government schemes and sustainable marine environment to enhance their standard of living.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Curriculum Frame work meets out the local, regional, national and global developmental needs through its integrated employability skills, Entrepreneurial skills, shipping management, Research aptitude, computing skills, communication skills, soft skills, Universal Human values, Women's Rights, Marine Studies, Bio reserves, Environmental studies, Gender Equity, Policies of the State, Coastal history, Ethics, Yoga, Meditation etc. and provides multifaceted arena for the students to excel in their career. The Curriculum Frame work is updated periodically to the recent trends on the basis of the feedback of alumnae, teachers, students, employers and stakeholders. Hundred and fifty courses offered in the institution highlighted the Global developmental needs, thirty-eight courses at National, eighteen courses at regional and twenty-four courses at local level enriched the students in wider perspectives and transformed them as ideal Global citizens. The Curriculum Frame work streamed at local level emphasized the need for New port in Thoothukudi to enhance trade and commerce, regional level coastal and regional history are highlighted, at National level the preservation of rich heritage and noble ideals of our National entity and at Global level the latest global trends in Science and technology are given thrust in order to face new challenges and come up with innovative ideas.

File Description	Documents
Upload additional information, if any	<a href="#">View File</a>
Link for additional information	<a href="http://stmaryscollege.edu.in/images/syllabus/pos/CourseOutcome.pdf">http://stmaryscollege.edu.in/images/syllabus/pos/CourseOutcome.pdf</a>

#### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

29



File Description	Documents
Minutes of relevant Academic Council/BOS meeting	<a href="#">View File</a>
Details of syllabus revision during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

301

File Description	Documents
Curriculum / Syllabus of such courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	<a href="#">View File</a>
MoUs with relevant organizations for these courses, if any	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

92

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

29

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template)	<a href="#">View File</a>

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Institution through its curriculum and the hosting of seminars, webinars, and workshops focused on the cross-cutting issues pertinent to women's emancipation, Gender equity, Women's rights, Human Rights, Dignity Status and evaluated various gender issues in contemporary India and abroad. It also mainstreamed the appraisal of the literary devices employed by major writers and reviews of the dimensions of cultural and natural entities in the universal context which enhanced the significance of human values apart from the different spatial data. It incorporated latest technical updates in e-learning and teaching scientific advancement, ways and means to protect green environment and measures to sustain the environmental diversity and biodiversity. The focus on the crosscutting issues in a broader perspective aided the students to tackle their problems and to withstand and overcome the contemporary crisis in the world. It encompassed various disciplines, notions and applications in our day-to-day life. It infused an awareness among the students and promoted the spirit of research aptitude assuring the progress and the excellence among themselves and their fellow beings. Thus, the wide exposure leads the students to have a broader and progressive outlook in all walks of their life.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered

**during the year****31**

File Description	Documents
List of value-added courses	<a href="#">View File</a>
Brochure or any other document relating to value-added courses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.3.3 - Number of students enrolled in the courses under 1.3.2 above****31**

File Description	Documents
List of students enrolled	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects****924**

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	<a href="http://stmaryscollege.edu.in/stakeholders.html?APIKEY=17477f8-8dc274cb2e191747-8404">http://stmaryscollege.edu.in/stakeholders.html?APIKEY=17477f8-8dc274cb2e191747-8404</a>
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - The feedback system of the Institution comprises the following**

**A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	<a href="http://stmaryscollege.edu.in/stakeholders.html?APIKEY=17477f8-8dc274cb2e191747-8404">http://stmaryscollege.edu.in/stakeholders.html?APIKEY=17477f8-8dc274cb2e191747-8404</a>
Any additional information	<a href="#">View File</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment of Students**

**2.1.1.1 - Number of students admitted (year-wise) during the year**

**1013**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)**

**565**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution caters to the needs of diversified students and focuses attention on both the slow and the advanced learners. Slow learners were identified at the beginning, and they were motivated by the faculty to improve their learning skills through effective pedagogy, remedial classes, assignments, e content, snap test, listening comprehension tests, and cloze tests. The progress of the slow learners is assessed at the end of each semester. Advanced learners were encouraged to take the optional self-study courses both at UG and PG levels which promoted self-learning skills among them which will prepare them for a successful career. The institution offers 26 optional self-study courses at UG level and 11 papers at PG level. 640 students at UG and 151 students at PG level opted for self-study courses. 298 students during the academic year 2020-2021 at UG and PG levels took MOOCs which helped them update themselves in the specific domain. Ms. X. Angel of II M.A. English Literature won the NPTEL Discipline Star Award. 3 students received Elite Gold, 1 student Topper of Top 5%, and 44 students Elite Silver certificates. Both the slow learners and the advanced learners are given due support by the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://117.241.71.15/agar/2020-2021/C-2/2.2.1.pdf">http://117.241.71.15/agar/2020-2021/C-2/2.2.1.pdf</a>

## 2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
Nil	3049	169

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Curriculum incorporates student centric methods to cater to the needs of the students in the digital era. It has a focus on subjects of local relevance, global trends and latest upskilling in the particular domain. The institution ensures that the standpoints of the graduate attributes are highlighted in the POs. Students are taken to various places for experiential learning which inspire them and promote their passion in their academic career. E-resources and digital teaching methodologies brought the digital learners to the forefront of learning latest updates and techniques in their specific domain and improved their participative learning aptitude. Problem solving methodologies are implemented through projects and it also enhances the research aptitude of the students in their respective discipline. Students undertake projects in groups and individually which motivate their team spirit and cooperation and present their new findings and solutions to the current problems. Seminars taken by the students enlighten them and involve all the other students in participative learning methodology. Digital platform was highly utilized by the students as a mode of participative learning through the submission of assignments and group and individual projects. The curriculum is choice based and ensures flexibility in choosing interdisciplinary, intradisciplinary and skill-based courses.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="http://117.241.71.15/aqar/2020-2021/C-2/2.3.1additional.pdf">http://117.241.71.15/aqar/2020-2021/C-2/2.3.1additional.pdf</a>

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The institution facilitates effective visual aided and experiential learning through 10 smart classrooms and 30

classrooms with LCD facility which provide a visual treat for the academic advancement of the students. The students benefit a lot from the ICT facilities which steer ahead the progress of the students. The institution is Wi-Fi enabled and has rich ICT ambience with the ICT tools like computers, laptops, LCD projectors, Large LCD Screens, and internet facilities. The students benefit a lot from the Internet-cum computing centre, DST Lab with 22 systems and a Server established with funds from DST-FIST. The computer labs in the Departments of Computer Science, Physics, Botany, the two computer labs in the self-supporting block and the language lab with 30 systems and a teacher console with the licensed Software "Shine Tech" enlighten the digital learners with the latest upskilling trends. Eight generators provide uninterrupted power supply. Teachers use Google Meet, Zoom and Microsoft Teams and Moodle platforms for effective teaching and sharing their learning resources and e-content to the students. ESE exams, quizzes and assignment were conducted online. Teachers use Library, which is fully automated MODERNLIB installed with OPAC, Digital Library Wing with the NList E resources.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	<a href="http://stmaryscollege.edu.in/images/NIRF/ict.pdf">http://stmaryscollege.edu.in/images/NIRF/ict.pdf</a>
Upload any additional information	<a href="#">View File</a>

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

161

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	<a href="#">View File</a>
Circulars with regard to assigning mentors to mentees	<a href="#">View File</a>

#### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Academic calendar for the year 2020-2021 was prepared by the committee led by the Principal and the Deans. The year 2020-21 was declared as a year of hope. Academic calendar gives precise information about the College Motto, Vision, Mission, goals, objectives, guidelines, Evaluation pattern, schedule of CIA etc which helps the students grasp the necessary information and ensures the smooth functioning of the institution. It also provides details about the campus facilities like hostel, library, photocopying centre, canteen etc which help the students access the amenities and make the best use of utilities. It was strictly adhered by the institution. Teachers prepare and adhere to their teaching plan every semester. As per the teaching plan, Teachers change the classroom atmosphere from that of a directive to consultative mode with utmost student involvement. Teaching is learner-centred and involves participative methodologies like group discussion, role play, and dramatization, news content, quote for the day, character evolution games, and activity based learning promotes LSRW skills. Eliciting examples from social media, movies, Ted talks, and life situations steers ahead interactive learning.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	<a href="#">View File</a>

#### 2.4 - Teacher Profile and Quality

##### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

163



File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### **2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year**

**99**

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### **2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)**

**1483**

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### **2.5 - Evaluation Process and Reforms**

##### **2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year**

**53**

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The institution adopts an effective Examination Management System which includes Continuous Internal Assessment, and End Semester Examinations. The exam registration and the issue of hall tickets are done through the ERP. The components of CIA include three internal tests, Online Quiz, and assignment Seminar/Viva voce. Retest is permitted for the deserving students. ESE is conducted for three hours for 100 marks. Minimum pass mark for ESE and CIA is 40% for UG and 50% for PG. The project report submitted by the UG, the PG and the M. Phil students is evaluated for 100 marks. Semester Practical examinations are conducted. Candidates should have a minimum of 80% attendance per semester. Evaluation process is transparent and Central for both the UG and the PG courses. There is a single evaluation for the UG courses and double evaluation for the PG and M. Phil courses. Results are published within 11 days from the last exam. Statement of marks for each semester and a consolidated statement of marks are issued. Letter grades O, D+, D, A+, A, B and C are awarded. Students can apply for revaluation and re-totaling within 10 days and 7 days respectively from the date of publication of results.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://117.241.71.15/agar/2020-2021/C-2/2.5.3additional.pdf">http://117.241.71.15/agar/2020-2021/C-2/2.5.3additional.pdf</a>

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

Curriculum Development Committee, the Deans of various schools and the faculty formulate the course outcomes for all the courses and the entire faculty adhere to the course outcome given in the syllabus. Faculty prepare their teaching plans based on the course outcomes which are relevant to the needs of the current scenario in their specific domain and frame the methodologies to achieve them. Freshers have been instructed about course outcomes through the orientation sessions in the Students Induction Programme at the beginning of their course of study. Students are also given valuable inputs on the Programme outcomes and Programme specific outcomes of various disciplines and the queries of the students were clarified by the respective faculty. The knowledge of the learning outcomes paves the way for the holistic development of the students. Faculty enumerated course outcomes of the particular course and every unit of the syllabus is correlated with it. The faculty resort to effective means through the practical class, hands-on- training sessions, seminars, workshops, webinars, spot study, and field work, which result in experiential learning and help the students attain programme outcome, Programme specific outcomes and course outcomes and also to enrich the professional career of the students.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Link for additional Information	<a href="http://117.241.71.15/agar/2020-2021/C-2/Programme%20outcomes%20(2.6.1).pdf">http://117.241.71.15/agar/2020-2021/C-2/Programme%20outcomes%20(2.6.1).pdf</a>

### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The assessment of learning outcomes is a valuable tool for improving the quality of education and the institutional accountability. The lesson plans are prepared taking into account the course outcomes and the apt pedagogy to achieve them. The institution adopts various indices for measuring the attainment of COs, PSOs & POs. The well-designed curriculum considers the distinct graduate attributes. Both the CIA and the ESE question papers for each courses carry knowledge based and application/creativity-based questions that test the higher order thinking skills of the students which are an integral part of learning at every stage of development. The evaluation is done based on the centralized assessment rubrics. The marks attained by the students in the CIA & ESE are calculated and grades are released based on the CGPA. The comprehensive synthesis of the assessment rubrics, the pass percentage, the number of students opting for higher studies and the number of students employed are the key components in the analysis of the level of attainment of COs, PSOs and the POs. The mapping of COs, PSOs and POs measure students' acquired knowledge in specific disciplinary domains.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://117.241.71.15/agar/2020-2021/C-2/2.6.2.pdf">http://117.241.71.15/agar/2020-2021/C-2/2.6.2.pdf</a>

### 2.6.3 - Pass Percentage of students

#### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1035

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	<a href="http://117.241.71.15/agar/2020-2021/C-2/2.6.2.pdf">http://117.241.71.15/agar/2020-2021/C-2/2.6.2.pdf</a>

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

<http://stmaryscollege.edu.in/images/feedback/StudentsFeedback.pdf>

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Research Forum of the institution enhances the research ambience and the priorities in promoting wherein knowledge is applied for new learning. The Research Forum encourages faculty publications, projects, practical, experiments to provide pathways for knowledge transfer and share knowledge with the student community. There are six research departments in the campus with 37 Research guides and 91 scholars pursuing research in various disciplines. The College encourages the faculty and the students to participated in seminars and conferences organized in and outside the campus. The Institution supports financially all the departments to host seminars, workshops and hands on training programmes at International and National levels to promote research aptitude among the faculty and the students. The faculty share acquired research inputs in forums within and outside the institution. Projects undertaken by the UG and the PG students highlights the new knowledge trends and the findings have been published in 'Marian Quest', an in-house biannual interdisciplinary research journal which has an avid circulation. Institution provides seed money to encourage the faculty in their research work. It supports faculty and students to apply for

major and minor projects and laboratory facilities are always open to carry out research.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	<a href="#">View File</a>
Provide URL of policy document on promotion of research uploaded on the website	<a href="http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/8ef51b7ebale497/img">http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/8ef51b7ebale497/img</a>
Any additional information	<a href="#">View File</a>

### 3.1.2 - The institution provides seed money to its teachers for research

#### 3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0.3

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	<a href="#">View File</a>
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	<a href="#">View File</a>
List of teachers receiving grant and details of grant received	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

27

File Description	Documents
e-copies of the award letters of the teachers	<a href="#">View File</a>
List of teachers and details of their international fellowship(s)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.2 - Resource Mobilization for Research

#### 3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

.99

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	<a href="#">View File</a>
List of projects and grant details	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.2.2 - Number of teachers having research projects during the year

3

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://www.tanscst.nic.in/">http://www.tanscst.nic.in/</a> , <a href="https://icssr.org/">https://icssr.org/</a>
List of research projects during the year	<a href="#">View File</a>

#### 3.2.3 - Number of teachers recognised as research guides

42

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	<a href="#">View File</a>
Institutional data in Prescribed format	<a href="#">View File</a>

### 3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

3

File Description	Documents
Supporting document from Funding Agencies	<a href="#">View File</a>
Paste link to funding agencies' website	<a href="http://www.tanscst.nic.in/">http://www.tanscst.nic.in/</a> , <a href="https://icssr.org/">https://icssr.org/</a>
Any additional information	<a href="#">View File</a>

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

IIC with Registration ID: IC202015253 is functioning under Nanette Tech, the Pre-incubation centre, Gloria Centre, the Centre for Excellence facility; Pieta, the Incubation unit and Marian Research Park for innovations and transfer of knowledge to support research, entrepreneurship, community orientation etc promote the career of students and faculty. IIC and the other Departments conducted various sessions on Entrepreneurship, IPR, Startup Programme, Ideation, Design Thinking, Emotional Intelligence, etc which motivated the students to come out with flying colours. Department of Botany created a database on "Treasures in Hare Island" a part of Gulf of Mannar, a healthy ecosystem of coral reefs, seaweeds and sea grasses comprises of Chlorophyta, Phaeophyta and Rhodophyta, Sericulture training was given, mulberry sericulture unit was inaugurated and mulberry cultivation was started in the campus. Botany and Zoology E-Museum showcased a comprehensive online resource for non-flowering and flowering plants and the diversity of animal life, from invertebrates to chordates respectively. Marian Digital



Flora bring all native and naturalized plant species available that act as an e-catalogue of angiospermic plants to create awareness for the future generation and society. Botany E-Herbarium a online database provides detailed information about each plant species, including its common name, systematic location, and taxonomic description. All these innovative measures kindled the spirit of scientific aptitude of the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

80

File Description	Documents
Report of the events	<a href="#">View File</a>
List of workshops/seminars conducted during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4 - Research Publications and Awards

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**A. All of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

#### 3.4.2.1 - Number of PhD students registered during the year

5

File Description	Documents
URL to the research page on HEI website	<a href="http://stmaryscollege.edu.in/research.html?APIKEY=PNHR-NIPU-LLFY-MXDK-BKDF1747-6149">http://stmaryscollege.edu.in/research.html?APIKEY=PNHR-NIPU-LLFY-MXDK-BKDF1747-6149</a>
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

33

File Description	Documents
List of research papers by title, author, department, and year of publication	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

29

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

#### 3.4.5.1 - Total number of Citations in Scopus during the year

2

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	<a href="#">View File</a>

### 3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

#### 3.4.6.1 - h-index of Scopus during the year

134

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0.1009

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	<a href="#">View File</a>
List of consultants and revenue generated by them	No File Uploaded
Any additional information	<a href="#">View File</a>

### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	<a href="#">View File</a>
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	<a href="#">View File</a>

### 3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Through the Community Development Programme extension activities are carried out to reach the unreached in Covid 19 and to sensitize the students to societal issues as a part of nation building exercise. It included 527 students from Regular stream, 401 from Self Supporting Stream and 22 faculty involved in serving the society amidst the pandemic times. Sanitizers, Mask, Rice and Grocery items were distributed to selected 25 duntrodden families in the adopted village Periyamayapuram, Korampallam. Distribution of Covid 19 Relief Fund per head Rs. 1000/- was given to 75 poor women in the adopted villages of Tharuvaikulam, Maravanmadam, Pazhayakayal and Korampallam. Our

college UBA made arrangements for a poor student from Scheduled Caste to join a degree course in our adopted village Korampallam with the help of well wishers. Holistic entrepreneurial skill training programme was given to rural women to uplift their livelihood. Maravanmadam. Computer literacy programme was given to rural children that helped the children to understand the importance of the usage of computer bridging the digital divide in Tharuvaikullam. Hands on training were provided to the participants to manufacture Jute products like Jute Lunch Bags, Jute Hand Bags, Jute Water Bottle Bags and Jute Shopping Bags.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

26

File Description	Documents
Number of awards for extension activities in during the year	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

67

File Description	Documents
Reports of the events organized	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

869

File Description	Documents
Reports of the events	<a href="#">View File</a>
Any additional information	No File Uploaded

### 3.7 - Collaboration

#### 3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

124

File Description	Documents
Copies of documents highlighting collaboration	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

10

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution has adequate infra structure facilities to enhance teaching and learning and easy access for both faculty and students. Library Hall equipped with books and digital resources internet, barcode and OPAC - Online Public Access Accession to e-resources under UGC INFLIBNET (N-LIST facilities),

National Digital Library (NDL) Enabled with Wi-Fi facility, LED monitor with DVR, Photocopier cum scanner and printer facilities are available. Intercom facilities in all the departments, Digital information board, Lab Facility, Computer lab with 53 computers, 6 printers, 5 air conditioners, 2 UPS (4KV) and a 40 KV generator for uninterrupted power supply. Computer lab with 17 computers for MHRM. Physics laboratory with three separate wings for electronic, non-electronic and computer-oriented practicals. Chemistry department with three spacious cross ventilated laboratories. Botany laboratory equipped for inter-related and interdisciplinary practicals and e-museum, Microbiology lab with modern equipment, Zoology laboratory equipped with sophisticated instruments and e-museum, Well equipped modern conference hall, Lecture Hall Facility for Multipurpose two spacious auditoriums for conducting seminars, conferences, Seven lecture halls for utility of student centered meetings. Hostel within the campus, Purified drinking water supply, adequate rest rooms, Good canteen facility, Vehicle parking sheds. Counseling centre, Ramp facility for disabled students, was available.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Marian Cultural Fest was held on 8, 9 and 10th of March 2021. Competitions like Solo singing, Mimicry, Art from Waste, Vegetable Carving, Mime, Choral Singing and Group Dance were conducted to motivate and get inspired to shine and prosper in life. English Drama Committee worked in the creation of an exclusive visual representation for the Women's Day Celebration on 8 March 2021. It evolved characters from Greek myth and Indian epics depicting women who made history and created legacy with their tolerance, wisdom, courage and art with a combination of acting, song, dance, pathos and tableau Marian Orchestra 2020-2021 batch was started with 14 students from various disciplines. Students were trained for vocal singing. Marian choir is a wonderful way for students who enjoy singing to keep music in their lives to create a heavenly presence in Eucharistic celebrations especially in first Friday mass, sing patriotic songs on national days. Sports encompassed Indoor Stadium for

Basket Ball, Ball Badminton, Mini Gym High Jump -Upright and Cross Bar Long Jump -Take off Board and Jumping board, Table Tennis court, Kho-Kho post, Volley Ball post, Balls and all materials. Yoga and meditation were given for 30 hours.

File Description	Documents
Geotagged pictures	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

90

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

151.42102

File Description	Documents
Upload audited utilization statements	<a href="#">View File</a>
Details of Expenditure, excluding salary, during the years	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

- Name of the LIMS Software - MODERNLIB
- Nature of automation (Full or Partial)- Fully automated
- Version - 2017



- Year of Automation - 2017

#### File Description

The central library of this esteemed institution runs with a mission - 'To facilitate the contemporary needs of the library user with information resources in the digital era'. Library is well equipped with modern facilities and resources in the form of books, journals, magazines and dailies both in print version as well as in the form of digital resources.

Library the gate way to knowledge has ample collection of around 49696 books and 67 periodicals to enrich and empower the knowledge of the user community. To speed up the transactions the library runs on the MODERNLIB - an automation software for LMS (Library Management System). Library is fully automated with the version 2017. The LMS is facilitated with the facilities such as data entry of the books, periodicals and non-book materials. Issue return - speedy transaction is carried out using the barcode on the books. MODERNLIB helps the library technical session to pull out various reports. The software is enabled with orbit gate register which scans the barcode on the ID card of the users; in-turn a statistics data of the user is obtained.

Benchmark of the library is reaching the unreachable Google generation through webinar/seminar, workshops, library week celebration, quiz competition and reaching them through social media and as library blog.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**4.2.2 - Institution has access to the following:  
e-journals e-ShodhSindhu Shodhganga  
Membership e-books Databases Remote  
access to e-resources**

**A. Any 4 or more of the above**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

3.56927

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

##### 4.2.4.1 - Number of teachers and students using the library per day during the year

1573

File Description	Documents
Upload details of library usage by teachers and students	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution has an IT policy and allocates budget for updating IT facilities and organised webinars and awareness programmes on 'Cyber Security.' It updates the Wi-Fi facility at the beginning of the academic year as per the need. IQAC conducted orientation sessions on the process of creating the IDs such as Orchid, Google scholar, Scopus, and Researcher IDs. Each faculty member gained knowledge on creating IDs and enhance the academic visibility through IRINS and VIDWAN databases. It also

conducted FDP on "ICT Tools for Online Teaching" and helped the faculty upgrade the mode of teaching from offline to online and demonstrated the usage of various online platforms and promoted the creation of E content. The Centre for Digital Excellence helps enrich the public perception of the college through various social media such as Facebook, Twitter, Instagram, LinkedIn etc. The Centre enhances the Official website of the college by updating the academic details. The institution strengthens the comprehensive knowledge of students and Career advancement of the faculty members through MOOCs, an affordable and flexible way to learn new skills and deliver quality educational experiences. The ERP system improves operational efficiency and institutional outcomes by automating the campus administration.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
2927	300

File Description	Documents
Upload any additional information	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	<a href="#">View File</a>
Upload any additional information	No File Uploaded

#### 4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture

A. All four of the above

**Capturing System (LCS) Mixing equipments and software for editing**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	<a href="#">View File</a>

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)**

56.05383

File Description	Documents
Audited statements of accounts	<a href="#">View File</a>
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The utilisation and maintenance of the physical, the academic and the support facilities are recorded in the logbooks of the smart classrooms and the laboratories and the library through OPAC. Smart classrooms with the efficient ICT and good physical ambience strengthen the teaching and learning process in the digital era. The management supported all the departments for hosting International, National and Regional seminars and workshops to enhance the academic exposure of the students. Labs are well equipped with all the equipment, chemicals, software and are well maintained and the experiential learning in the laboratories promoted the passion for the subject, the self-learning, and the research aptitude of the students. Specimens in the laboratories were well preserved and updated to cater the needs of the students. Sports block is well-maintained and checking the efficiency of fitness equipment, sports tools, and courts is done regularly to suit the needs of the students. The management provided financial assistance to the sports students. Library has been allotted funds to buy recent books and update technology. The impaired lab equipment and furniture have been

repaired, or they were replaced.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

753

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

47

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology**

**A. All of the above**

File Description	Documents
Link to Institutional website	<a href="http://stmaryscollege.edu.in/images/NIRF/CapacityDevelopment.pdf">http://stmaryscollege.edu.in/images/NIRF/CapacityDevelopment.pdf</a>
Details of capability development and schemes	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

1172

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

<b>5.2 - Student Progression</b>	
<b>5.2.1 - Number of outgoing students who got placement during the year</b>	
71	
File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
<b>5.2.2 - Number of outgoing students progressing to higher education</b>	
408	
File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Details of students who went for higher education	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year</b>	
<b>5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year</b>	
6	
File Description	Documents
Upload supporting data for students/alumni	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>5.3 - Student Participation and Activities</b>	
<b>5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year</b>	
6	

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Every year the institution chooses the faculty in-charge and the staff advisor of Students' Council. The students who contest in the elections canvass and mobilise public opinion. The office bearers of the Students' Council are elected through e-voting. As per the rules and regulations of the democratic set up, all the students in the campus exercise their voting right. After counting, the principal declares the results of the election and the winners of the election assumed office in the initiation ceremony. Students' President, Secretary, and Vice President along with cabinet members took charge of organising all the important functions of the college. They represent the needs of the students to the principal and took all the necessary steps to redress their grievances. Students were trained in the art of governance of self-government and how to mobilise the public opinion to win the election. Thus, the students were given the choice to elect their candidate as per the democratic norms which in turn transforms them to be the ideal citizens of the nation.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://117.241.71.15/aqar/2020-2021/C-5/5.3.2.pdf">http://117.241.71.15/aqar/2020-2021/C-5/5.3.2.pdf</a>

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

21



File Description	Documents
Report of the event	<a href="#">View File</a>
List of sports and cultural events / competitions organised per year	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Alumni association comprises of the President, Vice President, Secretary, Joint Secretary, Treasurer, Internal and External Coordinators. Every year Alumni association meet is held at Thoothukudi and Chennai. The fourth meeting of Chennai chapter was held on 27th March 2021 via Google meet platform and You tube. The alumnae shared their sweet memories and success stories of the college. It was indeed a happy and memorable occasion to reunite, reminisce and rejoice relishing the good old memories at the Marian portal. Mrs. Ganga Gowri of Commerce department and Mrs. Latha Solomon of English department were elected as the co-coordinators for the Chennai Chapter 2020-2021. Various competitions were held prior to the first Marian Virtual Alumnae meet of the Chennai Chapter 2021. A Facebook Group and a WhatsApp group were created for effective communication between the alumnae and the coordinators. Feedback from the Alumnae feedback was received regarding the institutional policies, curriculum development, infrastructural facilities, latest new techniques in teaching and learning etc., and was analysed periodically. Alumnae representation as a member of Board of Studies strengthens the recommendations of the alumina and necessary steps were taken in the respective departments.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://117.241.71.15/agar/2020-2021/C-5/5.4.1.pdf">http://117.241.71.15/agar/2020-2021/C-5/5.4.1.pdf</a>

**5.4.2 - Alumni's financial contribution during the year**

**E. <2 Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The vision and mission of the college aims to make young women agents of an egalitarian society through liberative education and to empower them through regular and non-formal courses to make them economically independent and socially aware so that they make better homes and contribute to family and social progress. Ethics and code of behaviour are the prime components of its entire system of functioning, so that students are worthy and honourable to induct discipline and ethical behaviour in the other. This uniform code of conduct ensures responsibility, righteous conduct, and harmonious living among the students in the campus and in the society. Faculty members are part of the decision-making statutory bodies such as General Body, Board of Studies, Academic Council, and Governing Body. Innovative ideas and valuable suggestions are always recognised and utilised by the management. It creates cordial relationship and facilitates a healthy environment. It helps in pooling the intellectual resources for the progress of the institution.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://stmaryscollege.edu.in/index.html">http://stmaryscollege.edu.in/index.html</a>

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Decentralisation and participative management in the institution in the institution highlight the democratic set up, even distribution of resources and quality of higher education. Functional decentralisation plays a vital role in the school system and makes each school responsible to actively work on their thrust areas to explore new avenues. It facilitates not only an interdisciplinary exchange of expertise within the

curriculum but also bifurcation of responsibilities into singular units to augment research, design pioneering courses, enable efficient teaching, facilitate effective learning and promote smooth functioning among the departments. Representation of students in the Board of studies and the Academic council promote the participative management at the grass root level. E-voting for electing Students' Council Chairman on democratic basis emphasise the democratic principles in decision making and meet out their needs through democratic procedure. Administrative decentralisation and participative management are evident in the division of power and responsibility from the Principal to Deputy Principal, Deans, Heads of various departments, faculty and students in the decision making through the General Body, Academic council and Governing Body meetings. Decentralisation and participative management in every aspect enhance the potentialities of the institution.

File Description	Documents
Upload strategic plan and deployment documents on the website	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/8ef51b7ebale497/img">http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/8ef51b7ebale497/img</a>

## 6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Our institution has a strategic plan to gain internships for the students to build a strong professional Career of the students. IQAC registered with the Internshala, the platform which promotes the internship and thereby enhances the career prospects of the students. Through the Internshala many students got internships in companies and they were able to develop the essential employability skills to cater to the needs of the company. Students enthusiastically participated and built professional network to excel in their respective courses. This provided a greater opportunity for the students to get placed in the reputed companies at ease. Our Institution secured 1131st rank at National Level and 547th rank at zonal level in the Internshala.

It received I2OR National Award 2021 for its academic Excellence. In the Education World India Autonomous Colleges Ranking 2020-21, the institution has secured 30th place. As per the plan of action Unnat Bharath Abiyan and Star College Scheme are functioning for the progress of the society and for the institution respectively.

File Description	Documents
Strategic Plan and deployment documents on the website	<a href="#">View File</a>
Paste link for additional information	<a href="http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/8ef51b7ebale497/img">http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/8ef51b7ebale497/img</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The institutional organogram encompasses Superior General, Provincial, Secretary and Principal who played a pivotal role in administration of the institution. Administration was further sub divided as financial affairs, administrative affairs and academic affairs. Finance affairs runs under Procurator, Staff office, Students office and Supportive staff while Academic affairs under Controller of Examinations, Deans of school, IQAC Coordinator, Research Coordinator, Librarian, Heads of the Departments, and faculty. Administrative heads include Director of Self-Supporting Courses, Deputy Principal, Vice-Principal, Hostel Director, Directors of Centers and Students' Council. Students, Parents, Alumnae and Stakeholders cooperated and coordinated with the Institution to reach the higher goals and their valuable suggestions are taken into consideration for the academic excellence. Decentralisation and the distribution of power and responsibility ensured optimal utilisation of the academic and the physical facilities for the welfare of the students. It also ensures a prominent role for everyone in the smooth functioning of the democratic procedures in the campus. This organogram of the institution sorts the administration at ease and inculcates greater affinity towards the progress of the institution.

File Description	Documents
Paste link to Organogram on the institution webpage	<a href="http://stmaryscollege.edu.in/profile.html?APIKEY=174784d-175a416242c91747-8399">http://stmaryscollege.edu.in/profile.html?APIKEY=174784d-175a416242c91747-8399</a>
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil

### 6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	<a href="#">View File</a>
Screen shots of user interfaces	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation	<a href="#">View File</a>
Any additional information	No File Uploaded

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression. The faculty and the non-teaching staff are given leave and maternity leave as per the state government norms. They are provided with the health insurance schemes and are given support during their treatment as per the state government norms. Both the faculty and the non-teaching staff receive the pension benefits as per the state government norms. If the non-teaching faculty expire during their service, their heir gets the job based on compassionate ground as per the state government norms. IQAC conducted Faculty Development Programmes for the faculty to enhance their perception of the learners of the digital age and thereby raise the standards of the teaching learning process. IQAC organised Professional Progression Programmes for the non-teaching staff to enhance their clerical skills and nurture a

positive work culture. The institution through its welfare measures and its implementation ensures the well-being of the faculty and the non-teaching staff.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

6

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

398

File Description	Documents
Summary of the IQAC report	<a href="#">View File</a>
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institution conducts internal and external financial audits regularly

The Tuticorin St. Mary's Educational Society, with PAN: AAATT 2765 R is a society registered under Tamil Nadu Societies Registration Act, 1975 and granted approval u/s.12AA of the Income Tax Act, 1961. This Educational Society St. Mary's College (Autonomous) is being aided by Tamil Nadu State Government and University Grants Commission. The institution has appointed a Chartered Accountant as an internal auditor, responsible for concurrent audit who completes the statutory audit of parent society at the end of financial year regularly. Salary grant for the Teaching and Non-Teaching staff are duly verified by the Regional Joint Director of Collegiate Education, Tirunelveli. Therefore, the salary grant received by the college is pre-audited. The audited financial statements comprising the salary, fee collection, Scholarship and UGC accounts are submitted every year to the Regional Joint Director of Collegiate Education Tirunelveli who conduct the external audit. The Financial Accounts have been audited and Audit report is issued till 31.3.2021. Based on the Audited financial statements of all the units, the society also filed the Return of Income for every Assessment year relevant to the respective financial years.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/8ef51b7ebale497/img">http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/8ef51b7ebale497/img</a>

##### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)



0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Institutional funds include UGC grant, Autonomous grant, Star college Scheme, Unnat Bharat Abhiyan which are allocated for hosting conferences, purchase of books and journals, seed money, laboratory equipment, building renovation, maintenance, and extension activities. The institution mobilises resources for the welfare of the poor students through contribution from the NGOs. The management and faculty impart the noble virtues and the skills to the student community and promote the welfare of the society. The management appoints highly qualified, and dedicated faculty who can face the challenges of digital classrooms. Faculty focus on the learning experience of the talented students and the slow learners ensuring progression in their academic career. Students' talents are recognised and rewarded through Annual sports meet, Fine arts, and College Day etc. Amicable relationship between teachers, students and parents elevates the institution to higher platform. Students' valuable feedback emphasises the validity of the academic content and the pedagogical techniques. The college management effectively utilized the human resources including the faculty and the students who provide the intellectual resources to achieve the academic mission.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	<a href="http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/8ef51b7ebale497/img">http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/8ef51b7ebale497/img</a>



## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Post accreditation IQAC explored new avenues to enhance the quality of the institution by registering for ARIIA and obtained the Performer Status in 2020. The institution came under the 101-150 band in the NIRF ranking. As a part of quality initiative to generate and support innovative ideas of students and faculty, the institution registered for IIC ranking and acquired Two Star. The Institution was conferred I2OR National Award 2021 for Academic Excellence. It also secured 30th Place in Education World India Autonomous Colleges Ranking 2020-2021. IQAC members organised Internshala Career talk on "How to Ace your Summer Internship" in various sessions to motivate the students of all Disciplines to take internships and develop their professional career. The Institution secured 1131st rank at National Level and 547th rank at zonal level in Internshala. IQAC took efforts to impart digital learning through MOOCs and the UG and the PG students took MOOCs and excelled in them. FDP was organised for senior faculty to know the nuances of Digital Teaching environment and obtain feasibility of handling online teaching resources. IQAC hosted seminar on Nuances of NIRF and MIS to focus on performance indication for the effective participation in the Ranking process.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC initiated and evaluated all the academic activities to enhance the quality of education and to maintain quality standards in teaching and learning outcomes. The quality initiatives of IQAC include the structured feedback received from

students, Alumnae, parents and employers based on Academic infrastructure, Outcome based curriculum, Experiential learning progression in Career, promotion of human values etc. IQAC took efforts to impart digital learning through MOOCs and the PG students were insisted to take one MOOC Course to complete their degree. 298 students completed MOOCs. II MA English student received NPTEL Discipline Star Award and completed a course at Harvard University through EDX. IPR and IP Management for Start-up programme of IQAC focused on the scope and characteristics of IPR to find out the ways of regenerating career opportunities. The IQAC through its FDP "Invisible Scholars: Students with Learning Disabilities and Identification of students with Learning Disabilities" focused on fathoming different levels of disability to create a responsive and favourable environment for the students. Students' Induction programme helped the freshers to be familiarised with the new environment, the ethos of the institution and the learning outcomes.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

File Description	Documents
Paste the web link of annual reports of the Institution	<a href="http://stmaryscollege.edu.in/naac/annualreport/202021.pdf">http://stmaryscollege.edu.in/naac/annualreport/202021.pdf</a> , <a href="http://stmaryscollege.edu.in/igac1.html?APIKEY=174726f-ec3fe3cd7dcd1747-13318">http://stmaryscollege.edu.in/igac1.html?APIKEY=174726f-ec3fe3cd7dcd1747-13318</a>
Upload e-copies of accreditations and certification	<a href="#">View File</a>
Upload details of quality assurance initiatives of the institution	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Women's Day Celebrations were held on 8 March 2021 on the theme- "Hope: She Believed She Could So She Did" which highlighted the virtues of womanhood and honoured mothers who selflessly sacrificed their lives for their children. A visual representation - "Penmai Enbathu Peyarchol Alla, Athu Vinaichol" meaning 'feminism is not a word, but an action,' was depicted. 928 students were enrolled in Women's synergy an extra - curricular course based on the progress of women. 'Feminism in India' course was included in History and English departments to sensitise the gender issues and to be aware of welfare measures and legislations. The Two-Day National Webinar "Discourse on Feminist Writings" which was held on 8th & 9th February 2021 explained Feminists in Dialogue, and New Approaches to Reading and Writing Gender. Consumer Club organised workshop on "Consumer Rights Awareness, Protection and Women welfare" from July 09 to 11, 2020. A Two-Day International E Conference on "Emotional Intelligence and Gender Difference in Indian Literature" was organised on 22.01.2021 & 23.01.2021. Cancer awareness programme was organised on 22nd February 2021 to safeguard women from breast cancer as early diagnosis is the most effective way to reduce morbidity and mortality of breast cancer.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional Information	Nil
<b>7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment</b>	<b>B. Any 3 of the above</b>
File Description	Documents
Geotagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded
<b>7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)</b>	
<p>Students under the guidance of faculty cultivate organic Oyster Mushroom which ensures high nutrients with medicinal value and generates income. The management encouraged it and provided a shed exclusively for mushroom cultivation. Vermicompost pit was created, and the students maintained the pit which enriches the organic fertilizers, improves soil nutrients, water holding capacity and increasing the canopy of the vegetation. It neutralises PH of soil which adds living micro-organisms to soil and reduces erosion. Bio compost pit was formed to enhance nutrients to the soil and to produce valuable organisms meant for good and green environment. It reduces landfill waste and non-practice of burning of fallen leaves debris and waste inside campus and ensures an evergreen and sustainable environment. The institution is a plastic free zone and banned plastic water bottles, aerated drinks, and flux boards. Environmental studies (EVS) course is included as a mandatory course under part IV and Biodiversity and Conservation course in PG Botany programme creates awareness on the importance of degradable and biodegradable resources. Green landscape with trees and plants enhances carbon neutrality and E-communication minimises the usage of paper.</p>	

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy undertaken by the institution**

<p><b>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</b></p> <ol style="list-style-type: none"> <li><b>1. Green audit</b></li> <li><b>2. Energy audit</b></li> <li><b>3. Environment audit</b></li> <li><b>4. Clean and green campus recognitions/awards</b></li> <li><b>5. Beyond the campus environmental promotional activities</b></li> </ol>	<p><b>B. Any 3 of the above</b></p>										
<table border="1"> <thead> <tr> <th data-bbox="102 689 547 757">File Description</th> <th data-bbox="547 689 1437 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="102 757 547 898">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="547 757 1437 898" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="102 898 547 1003">Certification by the auditing agency</td> <td data-bbox="547 898 1437 1003" style="text-align: center;"><b>No File Uploaded</b></td> </tr> <tr> <td data-bbox="102 1003 547 1108">Certificates of the awards received</td> <td data-bbox="547 1003 1437 1108" style="text-align: center;"><a href="#">View File</a></td> </tr> <tr> <td data-bbox="102 1108 547 1169">Any other relevant information</td> <td data-bbox="547 1108 1437 1169" style="text-align: center;"><b>No File Uploaded</b></td> </tr> </tbody> </table>		File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>	Certification by the auditing agency	<b>No File Uploaded</b>	Certificates of the awards received	<a href="#">View File</a>	Any other relevant information	<b>No File Uploaded</b>
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Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>										
Certification by the auditing agency	<b>No File Uploaded</b>										
Certificates of the awards received	<a href="#">View File</a>										
Any other relevant information	<b>No File Uploaded</b>										
<p><b>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.</b></p>	<p><b>A. Any 4 or all of the above</b></p>										

File Description	Documents
Geotagged photographs / videos of facilities	<a href="#">View File</a>
Policy documents and brochures on the support to be provided	<a href="#">View File</a>
Details of the software procured for providing assistance	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The institution organises various programmes to instil harmony among the students. 'Youth Awakening Day' was celebrated on 15.10.2020 in remembrance of Dr. APJ Abdul Kalam which inspired the students to achieve their dreams with positive thoughts, integrity, and energy. Christmas Day was celebrated on 23rd December 2020 to highlight the importance of sharing and spread love, happiness, and peace. Gifts were given by the management to the needy people from the adopted villages under the CDP. Pongal, the festival of harvest was celebrated on 13th January 2021. The conduct of traditional games such as kolattam, kummi, choral singing and the sharing of sweet Pongal were the embodiments of communal and regional harmony. Marian Cultural Fest was held from 8th March to 10th March 2021. Competitions like Solo singing, Mimicry, Art From Waste, Vegetable Carving, Mime, Choral Singing and Group Dance were conducted to integrate and groom students from diversities to attain the national goals. The webinar on "Gandhian Thoughts" on 2nd October 2020 in commemoration of the 151st Birth Anniversary of Mahatma Gandhi stressed the relevance of Gandhian thought, ahimsa, tolerance, and peaceful co-existence in the world today.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The unit of National Cadet Corps functions to inculcate national integrity, a spirit of selfless service to mankind and the nation. NSS students are groomed to nurture the marginalised sections of the society. Webinar on "Gandhian Thoughts" on 2nd October highlighted the relevance of Gandhian thought and peaceful co-existence. On 12th January 2021, the birth anniversary of Swami Vivekananda was celebrated as "National Youth Day" through competitions on the topic "Inspiring ideas of Swami Vivekananda." 72nd Republic Day was celebrated on 26th January 2021 by unfurling National Flag and initiated the patriotic fervour through various activities. In commemoration of 75 years of Indian Independence, an e-quiz on freedom struggle was conducted on 12th March 2021 on the contribution of Indian leaders and an essay competition on "Role of students in present Democratic India" was conducted on 12.03.2021. Voters Day was celebrated on 23rd March 2021 to give awareness to the students on the importance of voting which is a constitutional right. The National webinar on "Memorializing the 102nd Anniversary of Jallianwalla Bagh Massacre" on 13th April 2021 in the context of History of Panjab during the colonial rule traced the background of Sikhs in the freedom struggle.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**A. All of the above**



File Description	Documents
Code of Ethics - policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

On 15th August 2020 in commemoration of Independence Day a webinar on "Role of Youth in Social Development" was organised. Teachers' Day was celebrated on 5th September 2020 with an orientation programme on "Intentional Living as A Teacher" acknowledging the challenges and the unparalleled role of the teachers in the lives of people. On the eve of 'World Science Day-Peace and Development' Dept. of Library and Quiz club conducted an Online Quiz Competition on 10th November 2020 in which 564 students participated. Human Rights Day was commemorated on 10th December 2020 by the Human Rights Forum of the institution. On 12th January 2021, birth anniversary of Swami Vivekananda was celebrated as "National Youth Day." 72nd Republic Day was celebrated on 26th January 2021 to initiate the patriotic fervour through various activities. International Women's Day was celebrated on 8th March on the theme "Hope: She Believed She Could So She Did." World Water Day was celebrated on 22nd March 2021 to protect the resources of water. An awareness virtual meeting was organised to celebrate the Voters Day on 23rd March 2021 which emphasised the importance of voting as a constitutional right.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	<a href="#">View File</a>
Geotagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

### "Reach the Unreached in Covid-19"

The institution has two distinct best practices that cater to the well-being of the students. They strengthen the morale and integrity of the young women to face the challenges during the pandemic period.

#### Best Practice I

##### Adopt to Adapt - Community Development Programme (CDP) TOUCH

St. Mary's college orients its mission in educating youngsters to contribute to social progress. It believes in instilling the worth of every human being in each, so as to fulfil the purpose of living. The curriculum extension interface has educational values; Motto of the programme is 'Serve While You Learn.' This aspect of education integrated with the curriculum emphasizes social services in the neighbourhood. The extension activities help students serve, reflect, and learn.

#### Best Practice II

##### Efficacy of Social and Sustainable Progress

St. Mary's College enhances the core values of ethical and moral standards of life in the midst of Covid-19 pandemic. It believes in imparting the value of life and means to combat Covid 19 pandemic times. The curriculum incorporated the civic responsibilities along with the educational values. Both the students and the faculty served the society to relieve the stress and storm in the present scenario.

File Description	Documents
Best practices in the Institutional website	<a href="http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/56e39b89f9b848a/img">http://api.skydesk.in/v14/Default.aspx?dlink=http://api.skydesk.in/v14/Default.aspx?dlink=https://s4.sathyainfo.com/s/56e39b89f9b848a/img</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

St. Mary's college (Autonomous), Thoothukudi located in the Eastern Coastal area empowers the young women of the region and caters to the needs of the people. The locational advantage was given priority in the curriculum which fosters the necessary skills and avenues beneficial to the students especially the first generation learners of the region. History of Thoothukudi course imparts the coastal history of the Thoothukudi through the ages and highlights the sacrifice of the impeccable leaders V O Chidambaram, Veerapandya Kattabomman, and Vanchinathan and the details of flourishing trade through the V O Chidambaram Port. Tally ERP 9 and Tally GST courses were offered to the students to get placed in the shipping Companies. Marine Botany and Marine Biology illustrate the coastal habitats of flora and fauna and the ways and means to preserve the marine environment. The extension activities in the adopted villages focus on the awareness programmes on plastic free zone, terrace gardening, Rain water harvesting, recent government schemes and sustainable marine environment to enhance their standard of living.

File Description	Documents
Appropriate link in the institutional website	<a href="http://stmaryscollege.edu.in/profile.html?APIKEY=1747cd4-eb8ccf911add1747-10086">http://stmaryscollege.edu.in/profile.html?APIKEY=1747cd4-eb8ccf911add1747-10086</a>
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

- To conduct International Seminars, FDP, and webinars on the impact of the current scenario in higher education.
- To motivate students to write poems and publish it as a

book.

- To encourage students to take up MOOCs and guide them to emerge as toppers.
- To arrange for Internships for the students to bridge the skill gap between the industry and academia.
- To conduct Philatelic and Numismatic collections and exhibitions and the Digital Archiving Reminiscences of History.
- To publish research papers in indexed journals.
- To establish sericulture farm within the campus
- To organise Workshops and Virtual Practical sessions and to conduct Coaching classes for NET, SET and Competitive Exams.
- To initiate "SDP" (Student Development Programme), that will enlighten students on management and management prospects.
- To promote mathematical knowledge to the Rural / Village people.
- To give hands on training to students in commonly used physical appliances.
- To introduce an online short term Innovative course "Cheminformatics"
- To set up a virtual chemistry lab for volumetric analysis.
- To allow other schools of spirituality through Indianized meditation.
- To sensitise students to social issues through discussions, and screening visuals.
- Demonstration on Disaster Management.